

UPPERCLASS FINANCIAL AID CHECKLIST

CSS Profile

Complete online at www.collegeboard.com by March 15, 2009. Union's CSS code is 2920.

FAFSA

Complete online at www.fafsa.ed.gov by March 15, 2009. Union's FAFSA code is 002889.

Federal Verification Worksheet

Dependent Verification Worksheet Independent Verification Worksheet

This is a federally required form used to verify household size, number of family members expected to be enrolled in college and untaxed income. If the student or parent(s) did not and will not file a 2008 tax return, please be sure to check the box on the form indicating non-tax filer status, in addition to reporting any income received in 2008. Due: April 15th.

Parents' 2008 Federal tax return

Please submit a copy of your final 2008 tax return (*or extension, if filed*). The copy must be signed and dated or it is not valid. Please see the Verification Worksheet instructions above if you are not required to file a Federal Tax Return. Due: April 15th.

Parents' 2008 W-2 forms

Please submit a copy of all 2008 W-2 forms. Due: April 15th.

Parents' 2008 New York State tax return

Please submit a copy of your final 2008 New York State tax return. *Only New York state residents are required to submit state taxes.* The copy must be signed and dated or it is not valid. Due: April 15th.

Student's 2008 Federal tax return and W-2's

Please submit a copy of your final 2008 tax return. The copy must be signed and dated or it is not valid. Please see the Verification Worksheet instructions above if you are not required to file a Federal tax return. Due: April 15th.

Student Employment Application

Please submit this form if you would like to be considered for the work program. This form is required annually, regardless of whether or not you have participated in the work program in a prior year. *Submitting this form will not guarantee job placement; it simply indicates your interest to continue in the program or apply for the first time as an upperclass student.* The federal government provides specific criteria our office will use to determine your eligibility to participate in the program. Due: April 15th.

Please contact our office at (518) 388-6123 or finaid@union.edu if you have questions about any of the above materials. **Union College cannot guarantee renewal of your scholarship if your application materials are not submitted by the requested dates.**