

2007/2008 UNION COLLEGE HONORS THESIS COPYRIGHT AND PERMISSION FORM

Student's Name: _____

Name(s) of Thesis Advisor(s): _____

Major(s): _____ Graduation Date (Month/Year): _____

Thesis Title: _____

UNION COLLEGE COPYRIGHT AGREEMENT

I certify that the version of my thesis that I submitted is the same as that approved by my advisor(s). I also hereby grant to Union College and/or its agents the non-exclusive license to archive my thesis in whole or in part in all forms of media, now or hereafter known, and make it available for consultation on site at the Union College library.

I also grant Union College and/or its agents, under the conditions specified below, permission to make my thesis available on an Internet site in whole or in part in all forms of media, now or hereafter known. I understand that access to my thesis on this site will be restricted to members of the Union College community.

I also understand, if third part copyrighted matter is included in my thesis, and I have not obtained and attached hereto written permission for redistribution from the owner(s) of the copyright, that either that portion of my thesis or my entire thesis may not be made available for distribution on the Internet no matter what option I have selected below.

FERPA. To the extent this thesis is an educational record as defined in the Family Educational Rights and Privacy Act (FERPA) (20 USC 1232g), I consent to its distribution according to the specifications in this document.

I retain all other ownership rights to the copyright of the thesis, including the right to use it in whole or in part in future works (such as articles or books).

POTENTIAL INTERNET DISTRIBUTION OPTIONS (Students: circle one)

1. (*Internet Release*) Release the thesis for access on the Internet on a site managed by Union College and restricted to the Union College community.
2. (*Patent Hold*) This option should be considered if you believe there to be patentable subject matter for which you wish to seek patent protection (*One-year extension on request, if needed*). Secure the thesis for one year for patent and/or proprietary purposes, then release the work for access on the Internet on a site managed by Union College and restricted to the Union College community.
3. (*Journal Hold*) This option should be considered if you plan to publish the thesis in a journal or some other medium at a later date. (*One-year extension on request, if needed*). Hold the thesis for one year, then release it for access on the Internet on a site managed by Union College and restricted to the Union College community.
4. (*Opt Out*) Do not release the thesis for access on the Internet in any manner unless I provide written permission in future for so doing.

OPT OUT: IMPORTANT NOTE

The **opt out** choice (number 4 above) should be selected if any of the following circumstances apply:

- a) If there are co-authors, whose permission to publish the thesis has not yet been secured;
- b) If the work and/or ideas of Union College Faculty are disclosed in the thesis and written consent to its publication has not yet been secured.
- c) If third party copyrighted matter is included in the thesis, and written permission for redistribution has not been obtained and attached hereto from the owner(s) of the copyright.

For information purposes only: If circumstance “c” above applies, but it is your sole reason for opting out, and you would otherwise have chosen to release your thesis to the Union College community, please check this box:

STUDENT SIGNATURE

I have read and fully agree to the Union College Copyright Agreement regarding my thesis. I understand that there may be publishing and/or legal consequences to my selection of a distribution option. I agree to the distribution option I selected above, subject to my advisor’s approval. I understand that if my advisor and I disagree, Union College will adopt whichever of our two choices is the more restrictive.

Student’s Signature: _____ Date: _____

THESIS ADVISOR’S SIGNATURE

I have discussed the distribution options with my student, and I am aware of the choice my student has made. Please check one:

- I approve this choice.
- Another option is more appropriate. (Please circle one): 1 2 3 4*

* If you selected option 4, please circle which of the circumstances in the *Opt Out: Important Note* above apply: a b c

I understand that if my student and I disagree about the best choice of distribution option, Union College will adopt whichever of our two choices is the more restrictive.

Advisor Signature: _____ Date: _____

(Only one Advisor’s Signature Required)

How to Choose a Potential Internet Distribution Option

Union College Honors Theses

Union College Policy and Distribution Plan

Union College is planning to provide access to student honors theses on an Internet site **restricted to the Union College community** using a service known as DSpace. Information on DSpace is available at <http://www.dspace.org/>. Your thesis, or “Electronic Thesis/Dissertation (ETD)”, may be made available after graduation on this website, which will be managed by the College, unless you choose to opt out or delay release for publishing, patent or proprietary reasons. The choice will be up to you and your advisor. If the two of you disagree, Union College will adopt whichever of your two choices is the more restrictive.

Why would I choose “Internet Release”?

Access to your ETD on the proposed Internet site serves the scholarly convention of sharing one’s research with others at Union College. It also exemplifies the nature of honors work done in your department or program. In contrast, by opting out of the Internet site or placing an embargo on your ETD via a patent hold or a journal hold, you are not immediately contributing to your field or to general knowledge at Union College, because others do not have access to the results of your scholarly work.

What is a “Patent Hold,” and when would I choose it?

If you have patent and/or proprietary reasons for having information in your ETD withheld from public release (which even a website restricted to the Union College community may be considered by law), Union College will hold your document (generally for a one-year period) until your patent has been secured or the proprietary restriction is no longer necessary. This hold may be extended an additional year if you notify the library in writing before the initial hold ends.

Why would I choose “Journal Hold”?

If you are (or will be) submitting material to a journal that restricts any form of Internet access to material prior to publication, a “Journal Hold” is the option you need to select. This gives you time to get published, and your ETD will be released to the Union College site one year after graduation. This hold may be extended an additional year if you notify the library in writing before the initial hold ends, to give you time to finish publishing your material. Many students find, however, that the availability of their work on the Internet in some form does not hinder publication, and in several cases has attracted publishers to them. You should consider each publisher’s policy before making this decision.

Why would I “Opt Out”?

You should not choose any of the distribution options above if any of the following circumstances apply: (1) if there are co-authors whose permission to publish the thesis has not yet been secured; (2) if the work and/or ideas of Union College Faculty are disclosed in the thesis and written consent to its publication has not yet been secured from the faculty member(s); 3) if you have included third party copyrighted matter in the thesis (such as, but not limited to, images not created by you) and written permission for redistribution has not been secured from the owner(s) of the copyright. **You may change this selection in future, once permissions have been secured**, by notifying the library in writing.

What if I have more questions about availability options?

If you still have questions or concerns about distribution options, please contact the College Librarian in Schaffer Library at 518-388-6277.