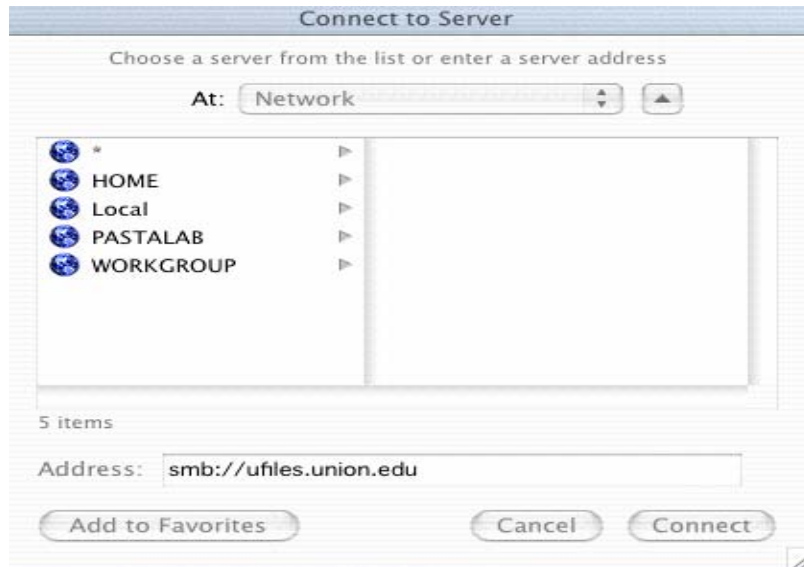


USING NETWORK STORAGE WITH MACINTOSH OS 10.2 & 10.3

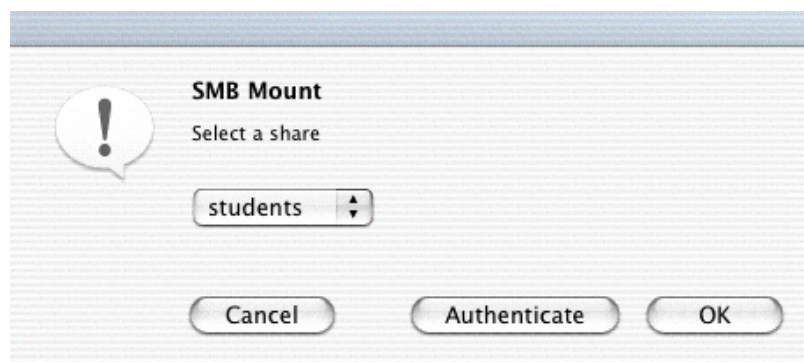
The purpose of this document is to provide reference for Union College users in connecting Macintosh clients to their Network File Storage space.

1. In the Finder, open the **Go** menu and select **Connect to Server**.
2. In the Server Address field, enter the following URL:

smb://ufiles.union.edu



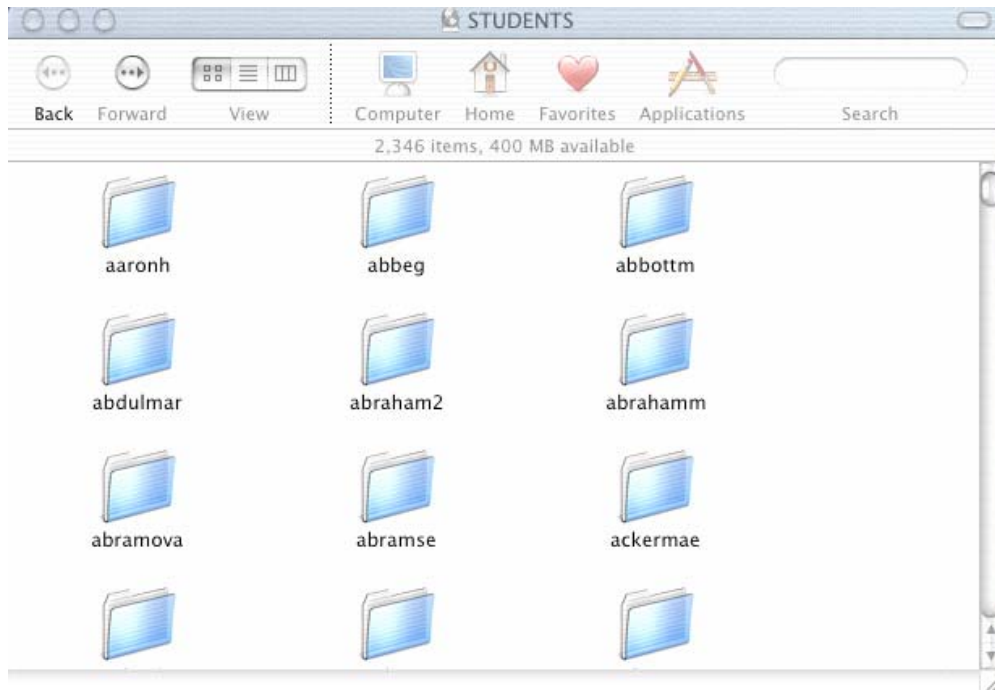
3. Click **Connect**.
4. Select **Students** or **Faculty** in the **SMB Mount** screen below, then **OK**.



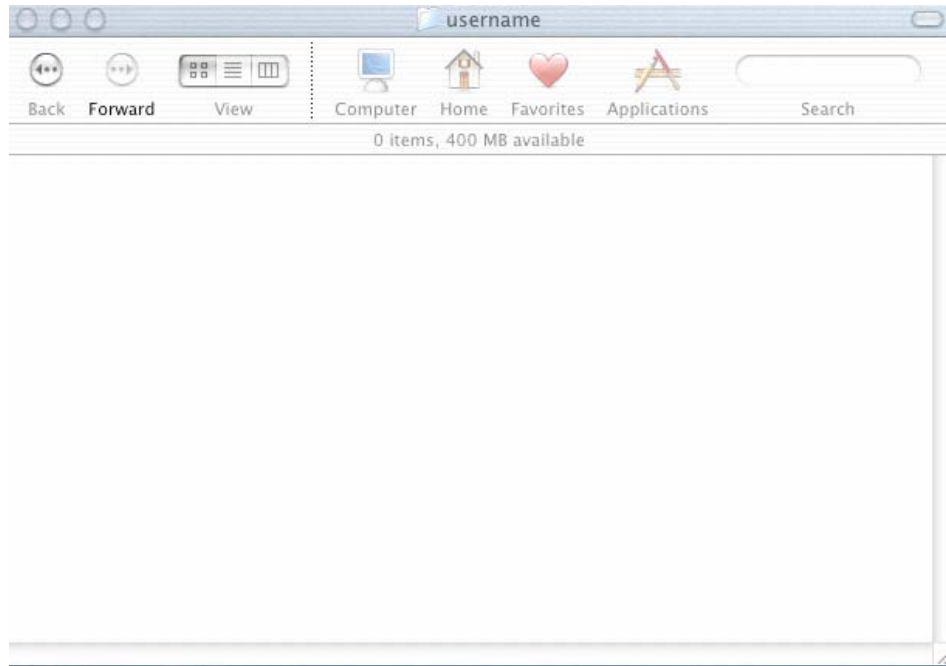
You will be prompted to enter your username and password as shown below. Click on the **OK** Button.



5. You will be in the **Students** area. You will need to navigate to your folder. Double-click on your folder to open it and see your files.



6. You should now have drag and drop access to your file area.



7. To edit a file, copy it to the desktop and open the file in the appropriate application. Once you are finished modifying your files you must copy them back to the webdav server.
8. You can delete files the same way you would normally in the Macintosh environment.
9. When you are finished working with your files, you should close this window and then drag the desktop icon to the trash folder. This will terminate the connection in a way that prevents others from getting access to your files.