

USING WEB STORAGE WITH MACINTOSH OS 10.4

The purpose of this document is to provide reference for Union College users in uploading their personal web pages to their web space.

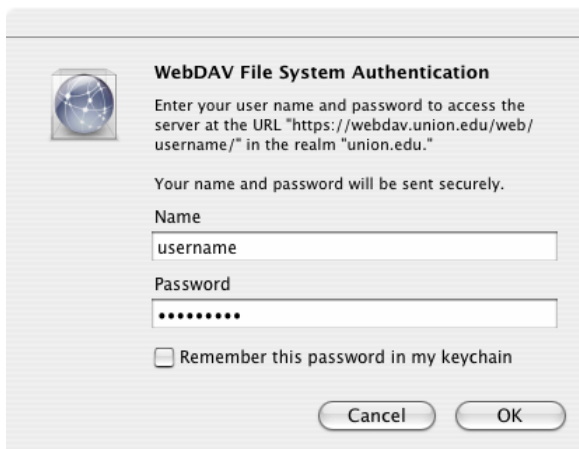
Your URL for personal pages is:

http://minerva.union.edu/username
(Substitute **your** username for "username")

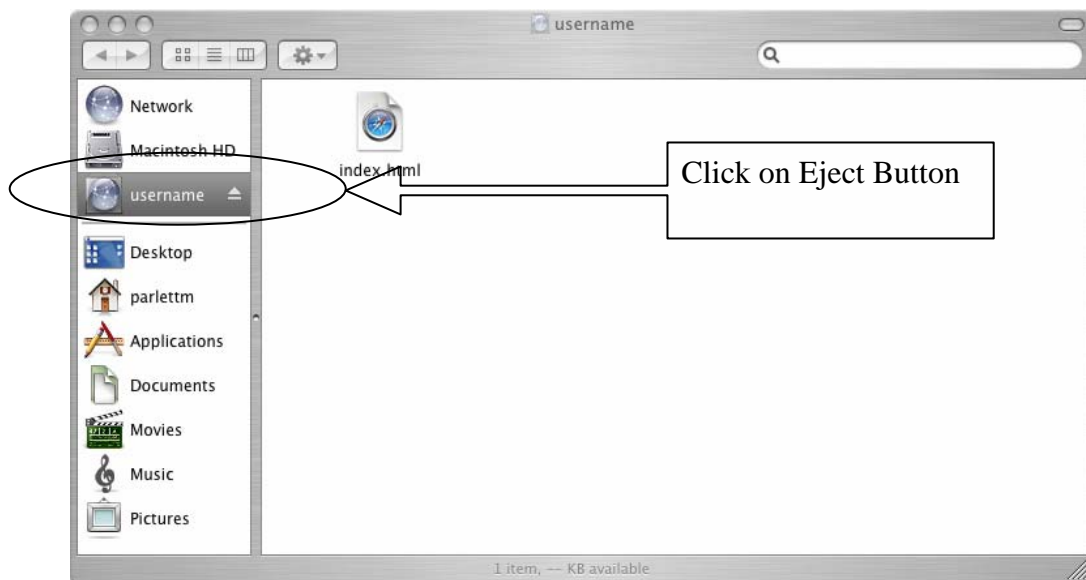
1. In the Finder, open the **Go** menu and select **Connect to Server**.
2. In the Server Address field, enter the following URL:
https://webdav.union.edu/web/username
(Substitute **your** username for "username")



3. Click **Connect**.
4. You will be prompted to enter your username and password, as shown below. Click the OK button.



5. You should now have drag and drop access to your web space.
6. To upload your web pages, simply drag and drop them into the web space folder. Your URL for your web pages is: <http://minerva.union.edu/username> (substituting **your** username for “username”).
7. You can delete files the same way as you would normally in the Macintosh environment.
8. When you are finished working with your files, look on the left-hand side of the shares window for a network icon named with your username. Click the **Eject** button beside the entry. This will terminate the connection in a way that prevents other people from getting access to your files.



Your URL for personal pages is:

<http://minerva.union.edu/username>
(Substitute **your** username for “username”)