

Macintosh Secure FTP (OS X) Quick Start

We will use Secure FTP to send files to, and receive files from, either Union's computers or other computers on the Internet.

Starting the Application



Double-click the Secure FTP icon as shown above.

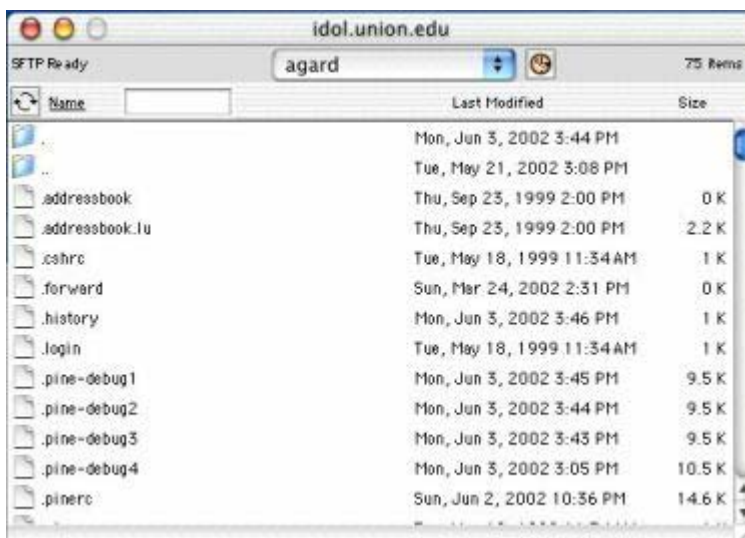
Connecting to a remote computer

Secure FTP automatically opens up with a dialog box similar to the one shown below.



You must enter the name of the computer you wish to sign on to (here "idol.union.edu"), your username (here "agard") and password (echoed as a series of dots for security's sake) in the corresponding text boxes **before** clicking the **Connect** button.

Secure FTP will then go off to open a session on the specified host. The session window would look similar to the one below. Note that the contents of the current directory are displayed in this window.



To open a directory, double-click on it (the icons look like folders). The window will then contain the files and folders in that directory. To go back up a level, double click on the folder icon that has two dots next to it.

To close a session, choose the **Close** from the **File** menu (or the equivalent key combination). To open another session, choose **New Connection...** from the **File** menu. As with other Mac programs, choosing **Quit** from the **MacSFTP Carbon** menu will stop the program and return you to the Finder. Your connection will remain active if you are idle up to the time set by the server's administrator.

Sending Files to Remote Computers

Choose the **Put Files/Directories...** option from the **Remote** Menu. Secure FTP will open a window, similar to the one below. On the left side of the window, the files in the current directory of the remote computer (in this example, idol) are displayed. On the right side of the window are the files on your computer's desktop. You can navigate into sub folders on your own machine by double clicking the folder icons.



For this example, the file **homework.txt** will be chosen. To select the file to upload click on it. To select multiple files, hold down the Apple key on your keyboard while clicking on each file you wish to upload. The following window will appear showing more detailed information on the file, including its type and size. Click **Choose** to upload the file.

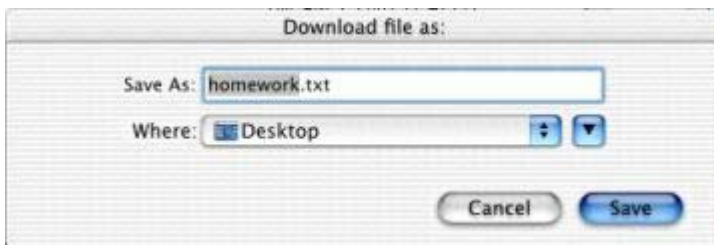


Getting Files From Remote Computers

Once you have located the file you want on the remote computer, highlight the file's name and click on the **Remote** menu. From there click on the **Get Files/Directories...** option. To select multiple files, hold down the Apple key on your keyboard while clicking on each file you wish to download. In the window below, for example, we could click on `homework.txt` to highlight it and then go to the **Remote** menu and select **Get Files/Directories...**. An alternate method for downloading files is to drag and drop them from the ftp window onto your desktop or any other open folder.



At that point, Secure FTP will ask you where to put the file on your Mac and what you would like to name the file. The default location is the Desktop. You can enter the desired name for the file and select which folder you want to put the file in from the window below.



Once you have entered the filename and selected a folder, click the **Save** button. Secure FTP then goes out and *downloads* that file from the remote computer and places it in the directory you specified.