



Instructions for Application for Union Terms Abroad and Mini-Terms

(Use this form when applying to Union terms abroad and mini-terms. [Independent Study Abroad](#), [Non-Union](#) or those programs under the [Partnership for Global Education](#) (PGE) require the completion of a separate application and essay.)

Eligibility

Ensure you meet the [eligibility criteria](#) posted on the International Programs website.

Checklist

To fulfill the application requirements, you need to submit *in person* the following documents to the International Programs Office located in Old Chapel – Third Floor (**please nothing stapled**):

- Completed Application Form [Include all four pages of this application, including the Essay (page 3).
- Unofficial Transcripts (Print from Web Advising)

Suggestions for Writing the Term Abroad Essay

On page three of the application you will be required to write a one-page, single-spaced essay.

While many terms abroad resemble each other in certain ways, each has particular characteristics that differentiate it from the others. Thus, not all of the suggestions below will be relevant to your program. For example, your term abroad may not relate to a major or minor. It should, however, be related to some interest(s) you can explain clearly. It is up to you to learn enough about your chosen program to determine which suggestions are pertinent. You need not respond in the order given below.

Academic

- How does the term abroad relate to your academic program in general? To your major? A minor?
- What courses have you taken, whether at Union or high school, that relate to the program?
- Does the program relate to a vocational interest? If so, what reading have you done or what experiences have you created for yourself to give depth to this interest?

Personal

- Why do you think you are particularly well prepared to spend a term living in a different culture? Have you had any experiences that you believe will help the quality of your participation in a term abroad?
- Do you see yourself as a group person or as an individualist, or both? How do you think that this aspect of your personality will affect your participation in a term abroad?
- A term abroad provides all students with any number of difficult moments. Be honest. What will be your most difficult moment? How do you think that you will cope with it?
- You will be spending a term in a particular community. The composition of this community varies from program to program. What do you think that you will receive from this community? What will you contribute to it?

Please note: Ethnic and/or religious reasons for selecting a particular program will be important to some of you and should be stated in your essay or interview. These reasons alone, however, are not sufficient for admission to a program.

Yes, your study abroad experience will probably have an impact on your future. However, relating a term abroad directly to an anticipated career is not an effective way of convincing people to admit you to a program.

If you are applying to an Independent Study Abroad, Non-Union or PGE program, you must complete a different application and essay requirement.



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Program Choice Term/Year/Program <hr/> Use this form when applying to Union terms abroad and mini-terms. Independent Study Abroad , Non-Union or those programs under the Partnership for Global Education (PGE) require the completion of a separate application and essay.

Personal Information Full Name (As it appears on your passport) <hr/>			
Gender	Union ID Number	Union Email	Union Mail Box #
Your Mailing Address at Union (<i>residence, apartment or post office box, city, state, zip</i>)		Telephone at Union (cell or other)	
Permanent Address (<i>street, city, state, zip</i>)		Permanent Telephone	
Birth Date (<i>month, day, year</i>)	Birth Place (<i>city, state, country</i>)	Country of Citizenship	
Do you have a passport?	Passport Expiration Date	Issuing Country of Passport	Visa status (if not a U.S. citizen)

Academic Status 			
Major(s)	Minor(s)	Graduation Year	Cumulative GPA (to be Verified by International Programs)
Advisor		Advisor's Email	

OFFICE USE ONLY

Date received		Committee Decision	<input type="checkbox"/> Accept	<input type="checkbox"/> Wait List	<input type="checkbox"/> Wait Pool	<input type="checkbox"/> Defer

Study Abroad Experience

If you have applied to one or more Union study abroad, mini-term, independent study abroad or Union-sponsored Non-Union program, please provide further information on the program(s):

Type of Program	Program/Term/Year	Accepted (Yes/No)	Participated (Yes/No)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Parent/Guardian Information

1. Name: _____

Relationship: _____

Address: _____

(street, city, state, zip)

Below you must provide at least one phone number and if available, an email

Home Tel: _____

Work Tel: _____

Mobile: _____

Email: _____

2. Name: _____

Relationship: _____

Address: _____

(street, city, state, zip)

Below you must provide at least one phone number and if available, an email

Home Tel: _____

Work Tel: _____

Mobile: _____

Email: _____

Student Essay



Remember that you must hand in this page with the original signatures.

RELEASE

Program Location: _____

Student: _____

I authorize the release of my official academic transcript and medical, disciplinary, and other records maintained by Union College to those program administrators responsible for determining the eligibility of my application, selecting program participants and safeguarding their health and well-being.

I understand that if I have accumulated five or more points at the time of application and/or if I accumulate five or more points in the time period between applying and departure, it may affect my eligibility to participate.

Student/Participant

Signature: _____ Date: _____

Print Name: _____

ACADEMIC ADVISOR APPROVAL

1. Academic Advisor: _____

2. Academic Advisor: _____

As the Academic Advisor to: _____

I hereby approve this student's participation in this program and it is my assessment that participation will not compromise progress toward meeting major, minor, or graduation requirements.

1. Academic Advisor:

Signature: _____ Date: _____

Print Name: _____

2. Academic Advisor:

I hereby approve this student's participation in this program and it is my assessment that participation will not compromise progress toward meeting major, minor, or graduation requirements.

Signature: _____ Date: _____

Print Name: _____

RECOMMENDING FACULTY OR ADMINISTRATORS

Names of two faculty members or administrators willing to recommend you:

1. _____ E-Mail _____

2. _____ E-Mail _____

APPLICANT NAME _____