

## Triennial Merit Review Form (2011-2012)

*Attach Faculty Activity Sheets for 2008-09, 2009-10, and 2010-11 and send to Carol Cichy in S&E S-100. (Please DO NOT staple form if in hard copy – use a paper clip to fasten materials together.)*

<b>Name:</b>	<b>Department:</b>
<b>Reviewer:</b>	<b>Reviewer's Title:</b>

### Evaluation of Teaching Merit

**Developing**                     
  **Commendable**                     
  **Exceptional**

**Reviewer Comments:** Please provide supporting evidence for the recommended teaching rating, e.g. contributions to interdisciplinary teaching, student comments, other information from the teaching evaluations, special circumstances, etc.

In the tables below, please provide summary information regarding courses and other teaching contributions. **To add lines to any table, place the cursor in the bottom right cell and hit "Tab."**

In Table 1, please use the following abbreviations:

Type: WAC = WAC, GenEd = General Education, TH = Thesis, SP = Senior Project,  
ID = Interdisciplinary.

New: C= Completely New, R = Revised, FT = First Time Teaching pre-existing course.

<b>Table 1: Courses Taught for Teaching Credit</b>								
#	Course #(s)	Hours	Term	Enrollment	Team Taught	Type	New	Q5-Q14
1								
2								
3								
4								
5								
6								
7								
8								

9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
							<b>Average of Evaluations</b>	
							<b>Department Average</b>	

<b>Table 2A: Other teaching and engagement of students for which course credit was not reported in the table above.</b>	N/A	Year 1	Year 2	Year 3
Theses and Senior Research Projects (not listed in Table 1)				
Independent Studies (not listed in Table 1)				
Summer Research Projects				
Sophomore Research Projects				
Other Research Projects with Students				
Steinmetz Presentations				
NCUR Presentations				
Other Student Presentations of Research (undergrad venues)				
IEFs/IEGs received by students or faculty member				

<b>Table 2B: Other learning opportunities that you have made available to students outside of your courses (advising student groups, supervising student trips, organizing Minerva or Theme House events, serving on student-run panels, attending student-run events, discussions, book clubs, film showings, etc.)</b>	N/A	Year 1	Year 2	Year 3

**To be completed by the faculty member:**

\_\_\_\_\_ : I agree with the teaching merit rating.

\_\_\_\_\_ : I disagree with the teaching merit rating.

**Faculty Comments (optional):**

**Evaluation of Scholarship and Professional Activities**

\_\_\_\_\_ **Developing**

\_\_\_\_\_ **Commendable**

\_\_\_\_\_ **Exceptional**

**Reviewer Comments:** Please provide evidence in support of the recommended scholarship rating, e.g. quality of publication or presentation outlets, faculty member’s contribution to joint work, etc.

In the table below, please provide summary information on scholarly and professional activities. To add lines to either table, place your cursor in the bottom right cell and hit “Tab.”

Table 3: Scholarly, Artistic Output, and External Grants					
Year	Type	Title and Outlet	Role	Status	Review

**Table 3 Abbreviations:**

**Year:** For books, list year under contract and year published. For all other output, list year accepted.

**Examples of Type:** Book, article, edited book, book chapter, abstract, book review, conference paper, conference proceeding, poster presentation at conference, consulting report, exhibit, performance, concert, creative product, grant, etc.

**Role:** S = Sole (Author, Editor, etc.), P = Primary, C = Coauthor, ST = with student co-author, SA=Secondary Author, NA = Not Applicable. Please indicate all that apply.

**Status:**

For publications: A = Accepted, PUB = Published, UC = Under Contract, NA = Not Applicable.

For grants: F = Funded, CO = Continuing, PG = Pending, NF = Not Funded.

**Review:** PR = Peer-Reviewed, E = Editor reviewed, I = Invited, O = Other, NA = Not Applicable.

Please indicate all that apply.

In the table below, please summarize other scholarly and professional activities. Examples include: journal/manuscript referee, professional society officer or committee member, consultant, society meeting chair/commentator, panelist, academic program or external tenure reviewer, invited lecturer, prize winner, etc.

<b>Table 4: Other Scholarly and Professional Activities</b>	<b>FAS Year 1</b>	<b>FAS Year 2</b>	<b>FAS Year 3</b>

**To be completed by the faculty member:**

\_\_\_\_\_ : I agree with the scholarship merit rating.

\_\_\_\_\_ : I disagree with the scholarship merit rating.

<b>Faculty Comments (optional):</b>
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**Evaluation of Service**

\_\_\_\_\_ **Developing**

\_\_\_\_\_ **Commendable**

\_\_\_\_\_ **Exceptional**

<b>Reviewer comments:</b> Please provide evidence in support of the recommended service rating.
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In the tables below, please provide a summary of service activities, beginning with the most important. **To add lines to these tables, place your cursor in the bottom right cell and hit “Tab.”**

**\*Table 5-7 Abbreviations:** Compensation: C = Course Release, P = Pay, N = Not compensated

<b>Table 5: College Service</b> ( <i>Ad Hoc</i> tenure committees, College councils and committees ( <i>e.g.</i> , FEC, AAC, FRB, SAC, Minerva Council, liaison, GenEd, Writing Board), College-sponsored activities ( <i>e.g.</i> , work with Admissions, College Relations, Kenney Center), etc.)	<b>Years</b>	<b>Compensation*</b>

<b>Table 6: Department and Program Service</b> (Search committees, reappointment committees, Interdepartmental program director, department chair, other departmental committees, UGC committees, Lecture committees, library liaison, arranging special programs, etc.)	<b>Years</b>	<b>Compensation</b>

<b>Table 7: Community Service</b> (Representing Union at other educational institutions (talks at secondary schools, libraries), Representing Union in the media, Other)	<b>Years</b>	<b>Compensation</b>

**To be completed by the faculty member:**

\_\_\_\_\_ : I agree with the service merit rating.

\_\_\_\_\_ : I disagree with the service merit rating.

<b>Faculty comments (optional):</b>   
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Signature of Reviewer:

Date:

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Signature of Faculty Member:

Date:

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