Meeting was called to order at 12:55 p.m.

In attendance:

- E. Borkowski, F. Maloy, F. Orellana, G. Reich, S. Sargent, D. Snyder, K. Striegnitz

Absent:

- J. Boggs ‘18, B. Hagen ‘19

1. Introductions
   a. The Committee welcomed new members to LCACT. Fernando Orellana joins the Committee for Division I, term ending 2019. Kristina Striegnitz is the fall term replacement for Matthew Anderson from Division IV.

2. Selection of Faculty Co-Chair
   a. Fernando Orellana was nominated and elected as Faculty co-chair of LCACT for the 2016-2017 academic year with Ellen Borkowski.

3. Review and approval of Minutes from 5/23/2016
   a. Approved (with a comma after F. Maloy)

4. Update on Summer Activities
   a. Ellen updated the Committee on several projects that occurred over the summer. The network infrastructure was upgraded to increase bandwidth capabilities on campus - more buildings are now connected at 10 GB. Our virtual server environment hardware and software infrastructure was upgraded. Nexus is now hosted on eThink and Muse is hosted on CampusPress to provide more reliability and support expertise, without having to maintain hardware locally. NWSE114, NWSE116, BAIL300, STMZ106, LPMN017, and WLDC010 were renovated over the summer and all the new Visual Arts electronic classrooms and labs were completed. With the decision to decommission the Cluster and Tom Yanuklis’ departure last spring, a consultant has been hired to help faculty with research computing, as well as evaluate high performance computing (HPC) in the cloud.

5. Update on KACE project
   a. KACE is a tool that pushes out operating system and application patches to machines. ITS is in the testing phase of this functionality and ran into some issues while testing
over the summer in ITS. As a result, a different strategy is being considered for deployment—doing it in “chunks”, or small subsets of machines, starting with those that are really out of date and are putting our environment at the greatest security risk. After that, the plan is to work department by department, with the goal that all Union assets will be regularly patched and updated.

6. Update on Data Classification
   a. The Data classification policy is with the FEC for review. They were not able to review it during their May meeting. If approved, it will get sent up to Senior Staff for consideration/approval.

7. Update on Pay for Print
   a. Drivers are installed and configured on faculty and staff machines—there were a few bumps in the process that are resolved now.
   b. Students are being provided with 100 free prints in their pay-for-print accounts and after that it is 8 cents a page. While there a timeout after a minute or so on public machines, if students forget to logout, another person could potentially copy using their account (but won’t be able to print). The chances of that happening are extremely low.
   c. The Copy Center is working on testing and documenting the ability for students to print from personal laptops.

8. Request for Google Additional Services: Takeout
   a. ITS has received a request from a faculty member to make Google Takeout available as an “opt in”, Additional Google service.
   b. Google Takeout allows you to download data you’ve created through (or imported to) Google products and import it to other Internet services. The Takeout tool packages data in open and portable formats. This tool would be available through the Google Additional Services option where one will have to opt in to that service and agree to a separate set of terms and conditions. Additional information is located at the Google Takeout Help Page.
   c. The Committee approved the request with six voting “in favor” and one “not in favor”.

9. New Business
   a. Note, LCAST is meeting fewer times this term and meetings are moved to Wednesday Common Hour. The Committee will be reviewing more ITS policies this year (e.g., IT security, Communication policy).
      i. Data classification, once it is approved, will give guidance how to handle student grades.
b. A reminder that the request for data from Nexus is with FEC. LCACT provided input but FEC is making the final decision.

c. Nick Webb is leading an effort to put a new data analytics center in the new S+E building. There may be increased interest in working with and storing large data sets.

d. Union is joining HathiTrust (hopefully this fall) which is a huge, database of online books (it is like an academic version of Google books).

e. The current construction work being done for S+E is dealing with utilities/conduit.

f. Over the summer, ITS hired a vendor to do network analysis and document where everything is (e.g., what is connected, do we have capacity in conduit for new buildings). We do have a network ring in place and Campus Safety is on it (happened a little over a year ago).

The meeting was adjourned at 1:53 p.m.

Handouts:
- Minutes 5/23/2016

Reminder: LCACT website: https://its.union.edu/lcact