Meeting was called to order at 1:03 p.m.

In attendance:
- M. Anderson, J. Boggs ’18, E. Borkowski, F. Maloy, N. Mann, P. Shrestha ’19, D. Snyder

Absent:
- F. Orellana, S. Sargent

1. Review and approval of Minutes from 09/18/2017
   a. It is noted the optimal time for turning on patching of faculty machines is December (to fix any issues before Winter term startup).

2. Selection of Faculty Co-Chair
   a. Steve Sargent was nominated (Ellen will confirm with Steve).

3. Data Classification Update from Q&A Sessions
   a. There were two open Q&A sessions held on September 27 around the Data Classification Policy and the supporting documents. The sessions gave a general overview of data classification and why it is important before the floor was opened for questions. Some faculty were unable to attend due to a conflict with the Presidential Search Listening Sessions occurring at the same time. Members of the Liaison Committee do not feel faculty are likely interested in having GreyCastle come back for another Q+A session. They do think adding the questions that were raised during the session to the FAQ document is a good idea. ITS recognizes consistent language between documents, as well as more information and guidance about what faculty can do (versus what they can’t) is desired. Exception language will be added to give faculty more time for compliance (i.e., new effective date: January 1, 2018).

4. Password Length/Change Frequency
   a. Waiting for a response from Grey Castle regarding if we need two-factor authentication, if a 16-character password length is the standard. Two-factor authentication is already available on Google. ITS can send out a reminder to faculty who want to opt-in.

5. New Business
a. VPN boxes were upgraded over the summer. Rules were cleaned up and split tunneling was removed to improve performance. Only one person was using it, who has since left the College. Having split tunneling was not ideal, as it opens up more risk in terms of security.

b. The Computer Science server room in the new S+E building didn’t have any jacks in it. David is meeting with Dan shortly to address.

The meeting was adjourned at 1:39 p.m.

Handouts:
- Minutes 09/18/17

Reminder: LCACT website: https://its.union.edu/lcact