**FALL TERM 2018**

**IMPORTANT DATES**

**FOLLOW US ON FACEBOOK AND TWITTER @UNIONREGISTRAR**

**Classes Begin**
Wed., Sept. 5th

**Off Campus/Commuter Data Verification at Silliman Hall**
Wed., Sep. 5th – Fri., Sept. 7th

*(Late Fee of $100 charged after the 10th for failure to verify personal data)*

**SCHEDULE CHANGES:**
- Last Day to Add a Course Without Permission ........................................... Tue., Sept. 11th
- Last Day to Finalize Schedule Without a $100.00 late fee ................................ Tue., Sept. 11th
- Last Day to Add a Course With Written Permission of Instructor .................. Tue., Sept. 18th

**WITHDRAWAL & PASS/FAIL:**
- Last Day to Withdraw Without a "W" ............................................................... Tue., Sept. 18th
- Last Day to Withdraw With a "W" *(After this day “F” on transcript)* .......... Tue., Oct. 30th
- Pass/Fail Option: Last Day to Place Request .............................................. Tue., Sept. 25th

**WINTER 2018**

**Course Schedule Available Online (tentative)** ........................................ Fri., Oct. 5th

**Prescheduling Appointment Times on WebAdvising** ................................ Mon., Oct. 8th

**Faculty Academic Advising** ................................................................. Mon., Oct. 8th – Fri., Oct. 26th

**Petition Course Sign Up** ........................................................................ Sat., Oct. 13th – Tue., Oct. 16th

**Faculty Review & Approval** ................................................................. Wed., Oct. 17th – Mon., Oct. 22nd

**Petition Acceptance** ........................................................................... Tue., Oct. 23rd – Thu., Oct. 25th

**Prescheduling Appointments on WebAdvising** ..................................... Mon., Oct. 29th – Thur., Nov. 1st

**Classes End** ............................................................................................ Tue., Nov. 13th

**Final Exams** ............................................................................................ Thu., Nov. 15th - Tue., Nov. 20th

**Grades Due (online)** ................................................................................ Wed., Nov. 28th

**Last Day to Preschedule on WebAdvising for WINTER 2019 Courses** .......... Sun., Dec. 9th

**WHOM TO SEE ABOUT WHAT:**

- **Advanced Placement** ........................................................................... Mr. Drew Lentz, Registrar's Office
- **Change of Major** .................................................................................... Mr. Drew Lentz, Registrar's Office
- **Cross-Registration** ................................................................................ Mr. Al Sacco, Registrar's Office
- **General Academic Questions** ............................................................... Faculty Advisor/Dean's Office (Olin 210)
- **Common Curriculum Program** ............................................................ Faculty Advisor/Dean's Office (Olin 210)
- **Leave of Absence** .................................................................................. Dean of Student's Office (Reamer Ctr Rm 306)
- **Union College Terms Abroad Program** .............................................. Ms. Lara Atkins (Old Chapel 3rd Floor)

**Transfer Credit:**
- **First Year Students** ............................................................................... Mr. Drew Lentz, Registrar's Office
- **Transfer Students** .................................................................................. Dean's Office (Olin 210)

**Withdrawal from Courses:** *(First Eight Weeks of Term)* ......................... Advisor, then Registrar's Office

**Withdrawal from the College** ................................................................. Dean of Student's Office (Reamer Ctr Rm 306)