

Ruth Ann Evans Personal Papers

1932 - 2000

2007.023

Quantity: 2 boxes

Access: Open to Research

Acquisition: Gift of Ruth Anne Evans and purchase from Robert Laper via EBay.

Administrative Note: One folder of material was purchased from Robert Laper via EBay in July 2006. This material is identified in the Box and Folder listing.

Processed in: 2007; Revised in the September 2011.

Biographical Note:

Ruth Ann Evans, a native of Schenectady, New York, began working in the Union College Library in the summer of 1944, while she was an undergraduate at Smith College. Upon graduating, she began working in the library full-time before attending Columbia University in 1947. A year later, she received a Bachelors of Science degree from Columbia's School of Library Science. After briefly working at Colgate, Evans returned to Union College in 1952 as an assistant cataloger. During her tenure, she held a variety of positions including cataloguer, reference librarian, acquisitions librarian, circulation librarian, Head of collection development and acting library director. In 1973, she was the first women at Union to be given the rank of full professor. Evans formally retired in 1989 but she continued to work on several Union related projects including the *Union College Encyclopedia of Union College History* and the transcription of the diary written by Jonathan Pearson, the long-time Union treasurer in the 19th century. She was considered the unofficial historian of Union College and as one colleague noted, "If Ruth Anne doesn't know it, it didn't happen." Evans died in 2001.

Scope and Content Note:

This collection contains the personal papers of Ruth Ann Evans and documents her life as a child in Schenectady, NY, a student at Smith College and an adult. The material in the collection includes newspapers, memorabilia, magazines, newspaper clippings, photographs, programs, newsletters, and correspondence. The majority of material dates to her adult life in with some of this material concerning Union College, where Evans was employed. There is also material that belonged to Evans' father, Joseph Evans, which includes photographs, letters, receipts. Some of this material purchased from EBay in 2006. The collection also contains photographs of Evans, her family and family of which the majority are not indentified. There are also some photographic negatives. Material related to Evan's involvement in several Schenectady organizations including Dudley Observatory, Schenectady County Historical Society and Schenectady Museum can be found in the collection. Lastly, the collection holds some memorabilia and ephemera such as calendars, postcards and greeting cards.

Box and Folder Listing:

Box Number	Folder Contents
1	Report Car, June 1932
1	Central Park Junior High School Newspapers, 1938-1946
1	High School Newspapers
1	Nott Terrace High School Miscellaneous
1	Webster Notebook
1	Schenectady Concerts and Theater
1	SAT Materials
1	Smith College Grade Reports
1	Smith College Alumnae Quarterly, 1966 and 1990
1	Smith College Bulletin, 1946, 1963-1964
1	Smith College Commencement and Alumnae Packets
1	Smith College Concerts and Theater
1	Smith College Event Days
1	Smith College miscellaneous
1	Smith College Student Handbooks, 1947-1949
1	Smith College Song Books
1	Columbia University Library and Rare Book School
1	Colgate material
1	Naval Academy Material
1	American Association of College Women
1	American Library Association
1	Catholic Societies
1	Federation of Historical Services, 1990-1993
1	Union College calendars and postcards
1	Miscellaneous newsletters
1	Dudley Observatory, 1989-1996
1	Schenectady Archives of Science and Engineering, proposed, discussions, etc. 1975
1	Schenectady County Museum, 1980-1989
1	Schenectady County Historical Society
1	Museums and Tours Programs
1	New York Energy and Environment Associations
1	Schenectady Libraries
1	University Libraries
1	Antiquarian Booksellers' Association of America
1	Antique Furniture
1	Oxford Bibliographical Society: Bibliography in Britain, 1967
1	Factotum, 1987
1	Port of Albany, Golden Anniversary Celebration booklet

1	Salem Witchcraft and further reading
1	Photocopies, various topics
1	"The Flag of Our Union," song
1	Photographs I
2	Photographs II
2	Letters, photographs, postcards, telegrams purchased from EBay
2	Joseph Evans, receipts and letters
2	Life Magazine, February 23, 1968
2	Syracuse University, Summer Times, schedule of summer classes, 1987
2	Newspaper clippings I
2	Newspaper clippings II
2	Newspaper clippings III
2	Smith College Newspapers and Magazines
2	The Concordiensis, 1935
2	"By Some Proverdensnul Sir Come-Stance," 1977
2	Course material and assignments, School of Library Science, Columbia University, 1978
2	Union College, Graduate Studies and Continuing Education, Time Management workshop, 1979
2	Calendars
2	"The Mooring Board," L.M. Nulton
2	Correspondence I
2	Correspondence II
2	Greeting cards, post cards and telegrams
2	Miscellaneous newsletters and articles
2	Church bulletins and offering envelopes
2	The Idle Interval at Union College, February 1938
2	The Idol: The Academic Mind, March 1937
2	Small notes on index cards
2	Medals, ribbons, and miscellaneous memorabilia
2	Obituary, Ruth Ann Evans, 2001, Spring volume of Union College Magazine (photocopy)

Ruth Ann Evans Administrative Papers

1920 – 2000

2007.024

Quantity: 5 boxes

Access: Open to Research

Acquisition: Gift of Ruth Anne Evans.

Administrative Note: Collection was initially processed as two separate collections in 2003 and 2007. In September 2011, the collections were combined.

Processed in: 2003 and 2007; Revised in the September 2011

Biographical Note:

Ruth Ann Evans, a native of Schenectady, New York, began working in the Union College Library in the summer of 1944, while she was an undergraduate at Smith College. Upon graduating, she began working in the library full-time before attending Columbia University in 1947. A year later, she received a Bachelors of Science degree from Columbia's School of Library Science. After briefly working at Colgate, Evans returned to Union College in 1952 as an assistant cataloger. During her tenure, she held a variety of positions including cataloguer, reference librarian, acquisitions librarian, circulation librarian, Head of collection development and acting library director. In 1973, she was the first women at Union to be given the rank of full professor. Evans formally retired in 1989 but she continued to work on several Union related projects including the *Union College Encyclopedia of Union College History* and the transcription of the diary written by Jonathan Pearson, the long-time Union treasurer in the 19th century. She was considered the unofficial historian of Union College and as one colleague noted, "If Ruth Anne doesn't know it, it didn't happen." Evans died in 2001.

Scope and Content Note:

The Ruth Ann Evans Administrative Papers document her tenure as a librarian and library administrator at Union College. The materials in the collection include reports, meeting minutes, surveys, research, manuscripts, photographs, memorabilia, newspaper clippings, notebooks, correspondence, notes, manuals, agendas, memos, and a scrapbook. The collection dates from 1920 to 2000, but the majority of material dates to the 1970s and 1980s. The collection is divided into two series: Schaffer Library Administrative Papers and Union College Administrative Papers.

The Schaffer Library Administrative Papers contains reports, staff meeting agendas and minutes, Friends of the Library materials, notes, correspondence, library statistics, memos, reviews, committee minutes, agendas and material, grant materials and research materials pertaining to Evans work as a librarian at Union College. Of particular interest is a folder entitled "John Jenkins – awards, correspondence and newspaper clippings" related to the infamous theft and eventual recovery of a volume of John James Audubon's elephant folio, *Bird's of America*. There is also a scrapbook documenting the theft.

The Union College Administrative Papers mostly contains committee and meeting minutes, reports, and memos, which document the campus-wide administration of Union College. There is also material such as announcements, football programs and a scrapbook that pertain to different campus activities.

Box and Folder Listing:

Box Number	Folder Contents
	Series I: Schaffer Library Administrative Papers
1	Schaffer Library Fact Sheets
1	Description of Schaffer Library
1	Schaffer Library Building
1	Library Statistics
1	Library memos
1	Library Correspondence
1	Library Notes 1982
1	Library Notes 1983-1984
1	Library Reviews
1	Mr. Tolan (original folder name)
1	Post Tolan I
1	Post Tolan II
1	Library and Administrative Materials, no date
1	Library and Administrative Materials, 1970s
1	Library and Administrative Materials, 1980s
1	Library and Administrative Materials, 1990s and 2000s
1	Staff meeting minutes, 1974-1975
1	Staff meeting agendas and notes
1	Library meeting notes
1	Notebooks with meeting minutes
1	Academic Affairs Council, Library Subcouncil materials, 1982-1983
1	Academic Affairs Council, Library Subcouncil materials, 1981-1983
1	Library Automation Committee and PAC subcommittee material
1	Planning for an Online Public Access Catalog, 1985
1	Special Collections/Archives
1	Bindery Policy for Special Material, 1972
2	Preliminary List of Annuals (Serials) currently received by Schaffer Library, 1974
2	Schaffer Library Handbook, 1961
2	Library Director Search Committee, general material, 1974
2	Evaluation Procedures for Library faculty and staff, general information, 1974-1975
2	Librarians as faculty members
2	Library Funding for Graduate and continuing education, 1976

2	Grant applications materials
2	Notification of Grant Awards
2	Grant Reports, 1969-1977
2	Album of Stolen Audubon, 1971
2	Stolen Audubon Materials, 1971
2	John Jenkins, award, correspondence and newspaper clippings, 1971-1986
2	"The Annals of 1978, 1979 & 1980," Jean C. Pelletiere
2	"Terminal Report of Helmer Webb as Librarian of Union College", 1962
2	"Student Reading at Union college, a Hundred Years Ago," Helmer Webb, 1940
2	"Union College Library," James Wyer, 1920
2	"Effectiveness and Long Range Needs of the Library," Report of the Library Committee, 1964
2	"Report of a Survey of the Union College in Schenectady, NY," Vito Brenni, 1951
2	Schaffer Library: Information Services Section, Report of Activities, 1983-1984
2	"Shades of Black and White," exhibit, 1993
2	List of persons whose letters to Stillman are in Schaffer Library
2	Edgar Starr Barney (Class of 1884), Library Fund, 1975
2	Gifts to Schaffer Library
2	Schaffer Library Organization and Planning
2	Teaching Activities, 1984
2	Technology and Conservations, 1982-1994
2	Friends of the Library I
2	Friends of the Library II
2	Friends of the Library III
2	Notebooks I
2	Notebooks II
2	Notebooks III
2	Notebooks IV
2	Notebooks V
2	Notebooks VI
3	Notebooks VII
3	Union ephemera
3	Bibliography of Faculty Publications, 1983-1985
3	Bibliography of Faculty Publications, 1987-1989
3	Newspaper/Magazine Articles
3	Capital District Library Council
3	National Railway Historical Society, 1971-1979
3	ALCO Historic Photos 1972
3	Bowdoin College Library Bulletin, 1968
3	"Historic Preservation in the Adirondack Park", Colloquium Proceedings, December 1982

3	Adirondack Research Center materials
3	Library Associates of Haverford College, Conference 1976
3	Library of Congress Information Bulletin, 1974-1975
3	The Academic Archivist Newsletter, 1990-1996
3	New York metropolitan Reference and Research Library Agency Newsletters, 1975
3	Handwritten notes, miscellaneous topics
3	Robert E. Lee Project
3	Pearson Family Genealogy
3	Pearson Research Papers
3	Pearson research
3	Pearson and Beale Diaries material
3	Pearson Diary, transcripts fragments, 1832-1875
3	Outline and excerpts of speech, Pearson and Union College, 1994-1995
3	Pearson Diaries, typescript draft (1828-1845)
3	Pearson Diaries, partial manuscript (1838-1841), 1991
3	Pearson Diaries, partial manuscript, part I
3	Pearson Diaries, partial manuscript, part II
3	Pearson Diaries, miscellaneous notes and fragments
3	Hawkes Papers catalog, part I, 1980
3	Hawkes Papers Catalog, part II, 1980
3	Union College Oral History Project
3	Oral History and the Law
4	"Bouton, Nathaniel, 1799-1878," microfiche
4	Manuscript Project
	Series II: Union College Administrative Papers
4	Report to the Faculty, administration, trustees of Dominican College of Blauvelt, 1970, Ruth Anne Evans was member of evaluation team
4	American Association of University Women, 1973-1976
4	American Association of University women, 1977-1990
4	Student Steering committee, 1974
4	Task Force on community Participation, ad hoc, 1975
4	Academic Affairs Council, general faculty meeting, 1987
4	Academic Affairs Council, Subcouncil on Budget, 1981-1982
4	Educational Policy Committee, minutes and reports, 1975
4	Committee on Coeducation, report of, 1974
4	Curricular Affairs Committee, 1975
4	Graduate Studies Committee, 1971
4	Faculty Meeting Minutes, 1974-1975, 1986-1989
4	Board of Trustees, Meeting Minutes, 1974-1975
4	Division I, meeting minutes, 1975
4	College Senate Meeting Minutes, 1974-1975

4	Office of the Provost, memorandums, 1974-1975
4	Faculty Meritorious Service Award, correspondence, 1975
4	Golub Corporation (Price Chopper) and the Eastern Parkway Neighborhood Community, 1992
4	College constitutions, Faculty and Student, 1971
4	Honorary Degrees, 1972-1974
4	Commencement Programs
4	Charles Proteus Steinmetz Symposium, 1996
4	"Liberal Education" Annotated photocopy of a typescript draft
4	Concerts at Union, 1986-2000
4	Convocation Programs, 1990, 1992, 2000
4	Scrapbook, 1952-1956
4	Union College Activities, 1975-1999
4	Union College Athletics, 1973-1996
4	Staff Manual, Secretarial, clerical and physical plant, 1975
4	Union College Club of Schenectady, 1988-1999
5	Union College Administration miscellaneous
5	Student Affairs Council
5	Ad hoc Tenure Committee, general documents
5	Union College Fraternities and Sororities
5	Bicentennial Program
5	Union College memos I
5	Union College memos II
5	Department of Economics colleagues
5	Case study group at Union College, evaluation report, 1964
5	Liberal Arts Education materials, 1975-1976
5	Academic Affairs Committee Subcouncil
5	Phi Beta Kappa I
5	Phi Beta Kappa II
5	President's Advisory Board, 1978
5	President's Commission on the status of women at Union College
5	Rich Prize Contestants, 1988
5	Distordiensis, June 1984
5	Fraternity manual, 1980-1981
5	Union Faculty correspondence, 1980-1986
5	Union College Religion
5	Middle States, 1970
5	Middle States Association Review materials
5	Middle States Association of Colleges and Secondary Schools Report, 1978, I
5	Middle States Association of Colleges and Secondary Schools, Report, 1978, II
5	"Proceedings of the Annual Meeting 1973 – Middle States Association of Collegiate Registrars and Officers of Admission," microfiche

5	Report to the Federal Review Board on Evaluation of Teaching, June 1988
5	Nott Exhibition committee
5	Union College Events: programs and announcements
5	Union newspapers
5	Union College theater programs and announcements
5	Campus Activity Announcements, 1973-1996
5	Speech, welcoming President Morris, typescript draft
5	Seal search information
5	Report of the President of Union college, 1973-1974
5	Comprehensive education 1970: A report to the faculty and students of Union College, 1970
5	English Department Tenure Case

