

Sex Based Incident Proxy Report

Instructions: This form is intended to convey information which will be used to track the college response to the incident being reported, as well as to assess the danger an incident represents to the community at large. All efforts will be made to maintain victim's anonymity; no information should be included which might identify the victim.

The following information is about the person who is gathering data for this report. This is not information about the victim.

Reporter's name: _____ Department: _____

Phone: _____ Email: _____

Date of Report: _____ Date of Initial Discussion with Victim: _____

Incident Information

Victim Age: ____ Academic Year: _____ Gender: _____

Date of Incident: _____ Time of Incident: _____ Occurred on Campus? Yes No

If the incident occurred on campus, indicate where:

Residence Hall Work Area Other Campus Building Outdoors Automobile

Describe location (name of building, street, etc.): _____

Describe incident (check all that apply):

- Sexual Contact (fondling kissing petting without penetration) without consent
- Attempted intercourse without consent (penetration did not occur)
- Intercourse (oral , anal , and/or vaginal penetration by penis or object) without consent
- Other, please describe:

- Stalking (In the context of domestic relationship or dating relationship)

Was the absence of consent due to the victim being incapacitated by: A) Alcohol Yes No

B) Other suspected drugs Yes No

Number of Assailants: _____

Describe the kind of pressure or force used by the assailant(s):

- Verbal pressure or arguments
- Position of authority (boss, teacher, supervisor, etc.)
- Threat of physical force (threatened to hit, hold, or otherwise injure)
- Actual use of physical force (hit, held victim down, twisted arm, etc.)
- Gave victim alcohol or other drugs so victim was incapacitated
- None

Was a weapon involved in the incident? Yes No

If single assailant, describe: gender _____ race: _____ age: _____ height: _____ weight: _____

If multiple assailants, use space on back of form to describe individuals.

Role of the assailant(s) on campus (please check one):

Student Faculty Staff Member Other No campus role Unknown

If single assailant, please describe the nature of relationship with the victim to the incident (please check one):

Stranger Spontaneous date (i.e. met at a party or bar, etc.) Planned first date Relative

Friend or non-romantic acquaintance of any age Romantic acquaintance or on-going date

Name(s) of alleged assailant(s):

Did assailant appear to use alcohol or other drugs? A) Alcohol? Yes No

B) Other drug? Yes No

Other departments or agencies to which the victim has reported this incident?

Title IX Coordinator

Residential Life

Counseling Center

Dean of Students

Health Services

Campus Safety

Law Enforcement Agency, name: _____

Other Community Resources, name(s): _____

Other College Resource: _____

Please use the space below for any other information, narrative, or notes relevant to the incident, attach additional sheets if needed.