

# WELCOME TO UNION COLLEGE

TO HELP PREPARE YOU FOR THE START OF YOUR FIRST YEAR, HERE ARE SOME IMPORTANT DATES AND DEADLINES.

A gateway to all portals, webpages and downloadable documents can be found at [union.edu/firstyear](http://union.edu/firstyear)

## 2017 DEADLINES

### NOW

- Setup Union email account

### MAY 22

- Complete advising and registration form (includes housing info)
- Complete biographical info form
- Request transfer credit of previous college work

### JUNE 1

- Submit Financial Aid verification documents
- Complete incoming student employment application if offered work-study
- Registration opens for optional pre-orientation (first come, first-serve) at 9 a.m. EST
  - Community experience
  - Leadership experience
  - Outdoor experience

### JUNE 15

- Check FY website for dates and venues of summer sendoff events

### JULY 15

- Complete placement exams in math and chemistry

### AUG. 1

#### International Students

- Complete a Certificate of Eligibility for Nonimmigrant Student Status: I-20 application
- Complete the online pre-arrival orientation

#### All Students

- Download the Orientation app, OohLaLa

### AUG. 4

- Complete health requirements

### AUG. 11

- Fall term payment due date
  - Complete parent access to student account billing
  - Complete monthly tuition payment plan form
  - Complete student health insurance form
- Accept student loans

### AUG. 15

- Microfridge rental forms due to vendor

### AUG. 18

- Mailroom begins accepting packages (include your box # on all packages)

### AUG. 31

- Complete Campus Clarity

#### Before Arrival

- Learn the Alma Mater
- Claim your Merit page
- Student athletes: complete fall sports medical and bio forms
- Register for Resnet
  - Make sure your computer has been updated with the latest security patches and updates
  - Current antivirus software is required to use the Union network
  - Sign up for ITS password self-service program
- Sign-up for bookstore options, including
  - Charge account agreement
  - Laptop program

### Important Dates

#### AUG. 30 - SEPT. 1

- Orientation for international students

#### AUG. 30 - SEPT. 2

- Move-in day for pre-orientation participants: 9 a.m.-Noon
  - Community experience
  - Leadership experience
  - Outdoor experience

#### SEPT. 3

- Move-in day: 9 a.m. to 2 p.m.
- First-Year Family Reception: 4:30-6 p.m.

#### SEPT. 5

- Opening Convocation: 4:30 p.m.
- Followed by Campus barbecue and First-Year Fest

#### SEPT. 6

- Classes begin

## CONTACT INFORMATION

### Dean of First-Year Students

[schurick@union.edu](mailto:schurick@union.edu)  
[union.edu/firstyear](http://union.edu/firstyear)  
518.388.6061/6116

### Academics

[deanofstudies@union.edu](mailto:deanofstudies@union.edu)  
518.388.6234

### Accommodative Services

[shinebas@union.edu](mailto:shinebas@union.edu)  
[union.edu/accommodativeservices](http://union.edu/accommodativeservices)  
518.388.8785

### Alumni & Parent Engagement

[parent\\_association@union.edu](mailto:parent_association@union.edu)  
[uconnect.union.edu/parents](http://uconnect.union.edu/parents)  
518.388.6168

### Athletics

[carusoa@union.edu](mailto:carusoa@union.edu)  
[unionathletics.com](http://unionathletics.com)  
518.388.6284

### Becker Career Center

[careercenter@union.edu](mailto:careercenter@union.edu)  
[union.edu/career](http://union.edu/career)  
518.388.6176

### Bookstore

[bookstore@union.edu](mailto:bookstore@union.edu)  
*Bookstore computer purchase program*  
[computers@union.edu](mailto:computers@union.edu)  
[bookstore.union.edu](http://bookstore.union.edu)  
518.388.6188

### Campus Safety

[campussafety@union.edu](mailto:campussafety@union.edu)  
[union.edu/safety](http://union.edu/safety)  
518.388.6911

### Dining Services

[meccac@union.edu](mailto:meccac@union.edu)  
[uchospitality.com](http://uchospitality.com)  
518.388.6050

### Diversity and Inclusion

[hathawag@union.edu](mailto:hathawag@union.edu)  
[union.edu/diversity](http://union.edu/diversity)  
518.388.8327

### Financial Aid

[finaid@union.edu](mailto:finaid@union.edu)  
[union.edu/finaid](http://union.edu/finaid)  
518.388.6123

### Human Resources

[hr@union.edu](mailto:hr@union.edu)  
[union.edu/hr](http://union.edu/hr)  
518.388.6108

### Information Technology Services (ITS)

[helpdesk@union.edu](mailto:helpdesk@union.edu)  
[its.union.edu](http://its.union.edu)  
Help Desk 518.388.6400  
MyResnet (Apogee) 855.813.7010

### International Advising

[internationaladvising@union.edu](mailto:internationaladvising@union.edu)  
[union.edu/internationaladvising](http://union.edu/internationaladvising)  
518.388.8003

### International Programs

[intlprograms@union.edu](mailto:intlprograms@union.edu)  
[union.edu/international](http://union.edu/international)  
518.388.6002

### Kelly Adirondack Center

[kellycenter@union.edu](mailto:kellycenter@union.edu)  
[muse.union.edu/adirondack](http://muse.union.edu/adirondack)  
518.388.6305

### Kenney Community Center

[volunteer@union.edu](mailto:volunteer@union.edu)  
[union.edu/kenney](http://union.edu/kenney)  
518.388.6609

### Minerva Programs

[mcevoyt@union.edu](mailto:mcevoyt@union.edu)  
[union.edu/minerva-office](http://union.edu/minerva-office)  
518.388.8790

### Multicultural Affairs

[benitezj@union.edu](mailto:benitezj@union.edu)  
[union.edu/multicultural](http://union.edu/multicultural)  
518.388.6030

### Pre-Orientation Experiences

#### COMMUNITY

[volunteer@union.edu](mailto:volunteer@union.edu)  
[union.edu/offices/dean/first-year/  
community](http://union.edu/offices/dean/first-year/community)  
518.388.6609

#### LEADERSHIP

[fun@union.edu](mailto:fun@union.edu)  
[union.edu/offices/dean/first-year/  
leadership](http://union.edu/offices/dean/first-year/leadership)  
518.388.6118

#### OUTDOOR

[outdoor@union.edu](mailto:outdoor@union.edu)  
[union.edu/offices/dean/first-year/  
outdoor](http://union.edu/offices/dean/first-year/outdoor)  
518.388.8790

### Registrar

[registrar@union.edu](mailto:registrar@union.edu)  
[union.edu/registrar](http://union.edu/registrar)  
518.388.6109

### Religious and Spiritual Life

[brooksv@union.edu](mailto:brooksv@union.edu)  
[union.edu/religious](http://union.edu/religious)  
518.388.6618

### Residential Life

[housing@union.edu](mailto:housing@union.edu)  
[union.edu/reslife](http://union.edu/reslife)  
518.388.6117

### Schaffer Library

[reference@union.edu](mailto:reference@union.edu)  
[union.edu/library](http://union.edu/library)  
518.388.6277

### Student Accounts

[studentaccount@union.edu](mailto:studentaccount@union.edu)  
[union.edu/offices/finance/  
student-accounts](http://union.edu/offices/finance/student-accounts)  
518.388.6106

### Student Activities

[fun@union.edu](mailto:fun@union.edu)  
[union.edu/fun](http://union.edu/fun)  
518.388.6118

### Title IX Coordinator

[kelleym2@union.edu](mailto:kelleym2@union.edu)  
[union.edu/titleix](http://union.edu/titleix)  
518.388.6865

### Transfer Students

[williamt@union.edu](mailto:williamt@union.edu)  
[union.edu/transfers](http://union.edu/transfers)  
518.388.6116

### Wicker Wellness Center

[uhealthcenter@union.edu](mailto:uhealthcenter@union.edu)  
[union.edu/wicker](http://union.edu/wicker)  
Health: 518.388.6120  
Counseling: 518.388.6161

## STAY CONNECTED:

- VISIT THE FIRST-YEAR STUDENTS WEBSITE:  
[union.edu/firstyear](http://union.edu/firstyear)
- CHECKOUT OUR PARENTS & FAMILIES WEBSITE:  
[uconnect.union.edu/parents](http://uconnect.union.edu/parents)
- BECOME A FAN OF THE UNION COLLEGE FACEBOOK PAGE:  
[facebook.com/UnionCollege](https://facebook.com/UnionCollege)
- FOLLOW PRESIDENT STEPHEN C. AINLAY ON FACEBOOK:  
[facebook.com/PresidentAinlay](https://facebook.com/PresidentAinlay)
- JOIN THE CONVERSATION ON TWITTER:  
[twitter.com/UnionCollegeNY](https://twitter.com/UnionCollegeNY)
- FOLLOW UNION ATHLETICS:  
[unionathletics.com](http://unionathletics.com)
- KEEP UP WITH NEWS & EVENTS:  
[union.edu/news](http://union.edu/news)
- CHECK OUT OUR YOUTUBE CHANNEL:  
[youtube.com/unioncollege](https://youtube.com/unioncollege)
- VISIT THE HUMAN RESOURCES WEBSITE:  
[union.edu/hr](http://union.edu/hr)

## QUESTIONS:

CONTACT KATE SCHURICK, DEAN OF FIRST-YEAR STUDENTS, AT 518.388.6061/6116 OR [SCHURICK@UNION.EDU](mailto:schurick@union.edu)