

2017-2018 Dependent Verification Worksheet

Last Name	First Name	M.I.	Union ID/SSN
Address			Date of birth
City State Zip			() Phone number

PART 1. Household Information

Please list:

1. **Yourself and your parent(s) other dependent children** for the 2017-18 academic year.
2. **Your parent(s)**. In cases of separation/divorce, list the parent with whom you lived more during the past 12 months. If this parent is remarried, you must include your stepparent.
3. Include other people if they live with and will receive at least half of their support from your parent(s) during the entire period from July 1, 2017 to June 30, 2018.

Full Name	Age	Relationship to Student	Name of College <small>(Attending at least half-time during 2017-18)</small>	Graduate Student Y/N
		Self	Union College	No

If you need more space, attach a separate page and check this box

PART 2. Student 2015 Tax and Income Information - Did you file a 2015 tax return?

YES, I filed a return	<input type="checkbox"/> 1. I utilized, or will utilize, the FAFSA IRS Data Retrieval Tool. All W-2s are attached or have been previously submitted. <input type="checkbox"/> 2. The FAFSA IRS Data Retrieval Tool could not be utilized. My official IRS Tax Return Transcript and corresponding W-2(s) are attached or will be submitted by the April 17, 2017 deadline.
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If you were required to file an amended return, you must submit the official IRS Tax Return Transcript, a signed copy of the 1040X and all W-2s by the April 17, 2017 deadline.

NO, I did not file a return	<input type="checkbox"/> 1. I was not employed and had no income from work during the 2015 tax year. <input type="checkbox"/> 2. I was employed and all W-2s are attached or have been previously submitted. Any employers who did not issue a W-2 are listed below.
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Important: All non-filers are required to provide a Verification of Nonfiling from the IRS. You can obtain the Verification of Nonfiling by completing IRS Form 4506-T located on IRS website. Once you receive the Verification of Nonfiling from the IRS, you must forward it to our office by the April 17, 2017 deadline.

Employer's Name	2015 Amount Earned

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Last Name
First Name
M.I.
Union ID/SSN

PART 3. Parent 2015 Tax and Income Information

3A. Tax Return Filers: Select Option 1 or 2 (Non-Filers: skip to 3B)

Important Notes:

- ▶ **If parents are married, but FILED SEPARATELY**, each parent needs to submit their official IRS Tax Return Transcript.
- ▶ **If parents filed an AMENDED return**, submit the official IRS Tax Return Transcript and a signed copy of the 1040X.
- ▶ **If parents had a change in marital status after Dec 31, 2015**, submit the official IRS Tax Return Transcript.
- ▶ **If parents filed using Tax ID numbers**, submit the official IRS Tax Return Transcript.

Option 1	FAFSA IRS Data Retrieval Tool (DRT) users, select one of the following: <input type="checkbox"/> A. The DRT was utilized. All W-2s are attached or have been previously submitted. <input type="checkbox"/> B. The DRT will be utilized by the April 17, 2017 deadline. All W-2s are attached or have been previously submitted.
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Option 2	Parent(s) submitting official IRS Tax Return Transcript(s) <input type="checkbox"/> The transcript and all W-2s are attached or will be submitted by the April 17, 2017 deadline.
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3B. Tax Return Non-Filers

Parents who did not, and were not required to, file a tax return with the IRS must submit a Verification of Nonfiling.

You can obtain the Verification of Nonfiling by completing IRS Form 4506-T located on IRS website. Note: If neither parent filed, each parent must complete Form 4506-T. Once you receive the Verification of Nonfiling from the IRS, you must forward it to our office by the April 17, 2017 deadline. Additionally, please select one of the following options:

- All 2015 W-2s are attached or have been previously submitted. Note: Employers who did not issue a W-2 should be listed in Part 4.

 The parent(s) did not receive any W-2s or earn income from work in 2015.

PART 4. Untaxed Income

When applicable, add any additional sources of untaxed income and corresponding dollar amount

Sources of Untaxed Income	2015 Amount	Sources of Untaxed Income	2015 Amount
a. Child Support You Received		e. Health Savings Account (IRS Form 1040, line 25)	
b. Disability Payments		f. Tax-Deferred Pension (W-2 forms boxes 12a-12d, codes D, E, F, G, H & S)	
c. Workers' Compensation		g.	
d. Untaxed Pensions		h.	

PART 5. Signatures

Each person signing this form certifies that all the information reported on it is complete and correct. Both the parent who completed the FAFSA and the student must sign and date below.

Student

Date

Parent

Date