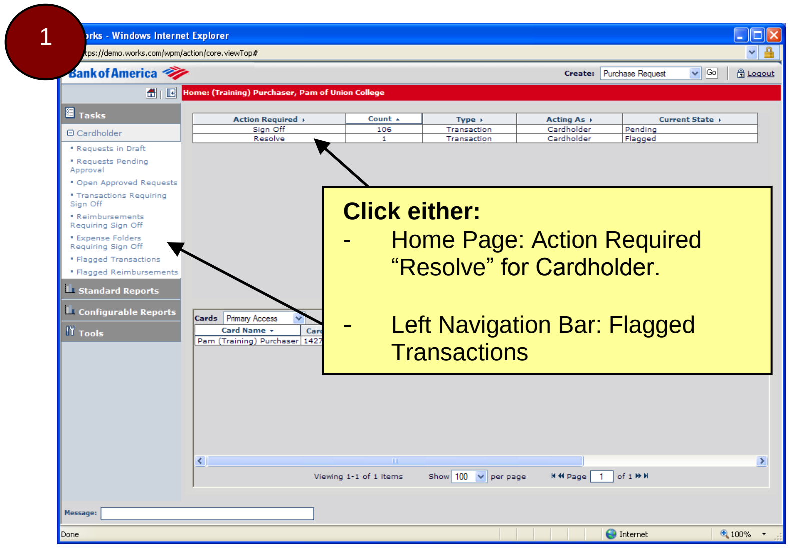
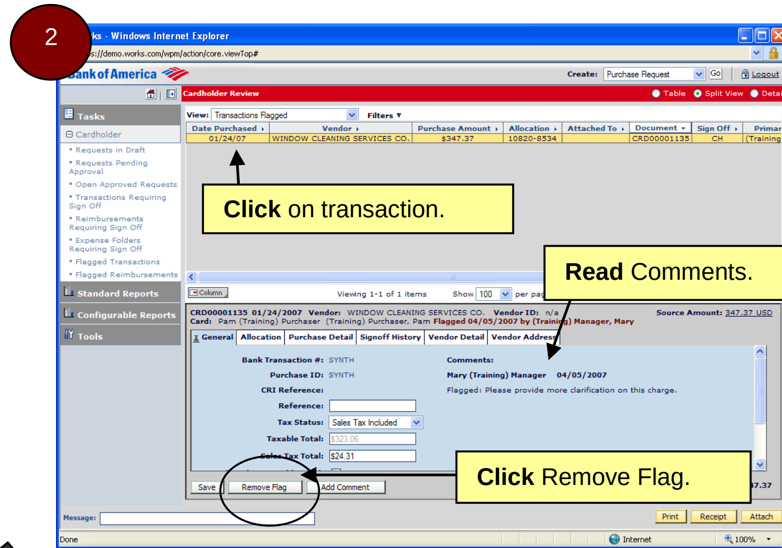
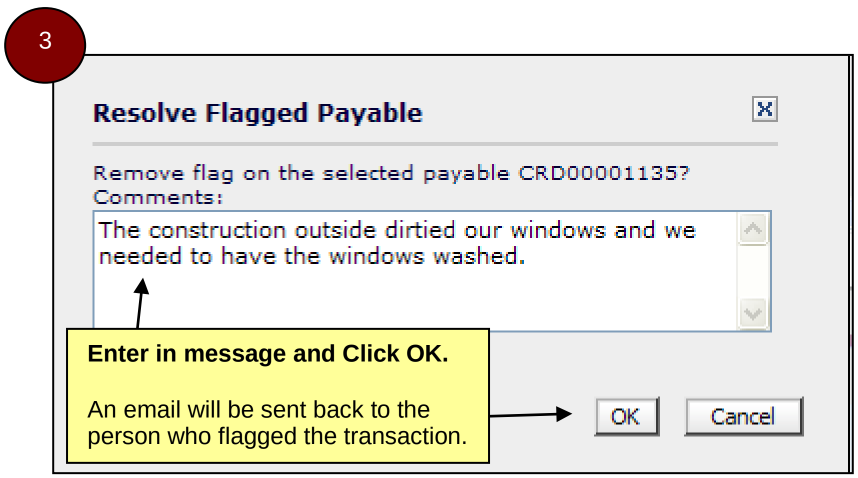
RESOLVING FLAGGED TRANSACTIONS

A Manager or Accounting may "Flag" transactions to ask the Cardholder for additional information. For example, clarification on the charge may be needed, a receipt wasn't submitted, or there is some other question related to the transaction. You must resolve the flagged transaction in order for it to be processed.







After removing the flag, the Flagged Transaction will be removed from your Home Page.

END