

Union College Policy For Hosting Social Events with Alcohol

- The social event is scheduled for a Friday or Saturday
 - I understand that no college, chapter funds or Student Forum money may be used for alcohol
 - I understand that I will stay sober from the registered start and registered end of the event
 - I understand that the event needs to be contained to the inside of the house
 - There is no admission or selling of alcohol
 - I am aware of the fire capacity and will keep the number of attendees below this number
 - I am at least 19 years old and have completed social host training/ alcohol training program
 - I understand that I need to be at the event at all times when alcohol is available and till the party is shut down
 - I understand that I am responsible for the actions of my guests, whether invited or uninvited
 - I will ensure that no one under the age of 21 is possessing or consuming alcohol
 - I understand that my organization must have a method of identifying those guests who are of age (student IDs may not be used to identify)
 - I understand that if wristbands are used to identify those who are over 21, that a wristband will not be placed on those who are under 21
 - I understand that there can be no direct access to alcohol. Servers, who are the age of at least 19 years old and have completed social host training must be used
 - I understand that there can be no hard liquor or mixed drinks, punch with alcohol at the event
 - I understand that there can be no drinking games, including beer pong at the event
 - I understand that we need to staff all doors that lead to the event. (There can only be one main entrance into the event)
 - I understand that we need to supply non-alcoholic beverages and food
 - **At the start of every social event you must have:**
 - 5 (24) packs of bottled water
 - 100 individual chip bags
 - **During the event you must always have behind the bar/available to guests:**
 - 2 (24) packs of bottled water (16.9 oz water bottles)
 - 25 individual chip bags
 - You must keep refilling the supply behind the bar. If you run out of water/chips you must shutdown the event. If you do not have 2 (24) packs of bottled water and 25 individual chip bags behind bar and available, your event can be shutdown.
 - **No pouring beer into cups**
 - Beer cans will be distributed at bar, instead of poured into cups.
 - Cups may only be used for wine during mixers 9-11:00 pm and the cup size must be 10 oz or smaller.
 - I understand that if a keg/common source is found in the house or at the event, it is a violation of the social event with alcohol policy and event will be immediately shut down.
 - I understand that the event space and surrounding area needs to be cleaned by: Monday 7:00 am following the event, at the latest. – If not the organization will be sanctioned.
 - I understand that I should call Campus Safety @ 6911 if there are problems
 - I understand that I should call Campus Safety when we stop serving alcohol
 - I understand that I may be held personally responsible for any and all incidents that occur as a result of this event with alcohol. If a claimant is successful, a judgment will be entered and future earnings of the responsible parties can be garnished. Additionally, the legal defense of the lawsuit may need to be assumed by the responsible parties' families' Homeowner's Insurance.
- _____ Fraternities and Sororities initial stating you understand and will uphold the FIPG risk management policy.

Print Name

Signature

Organization

Date