



WICKER WELLNESS CENTER
 807 Union St., Schenectady, NY 12308
 (518)388-6120 Fax (518)388-6147
 Email: uhealthcenter@union.edu
 Website: union.edu/health

HEALTH REQUIREMENT CHECKLIST: **Deadline: AUGUST 5, 2016**

This checklist is provided to guide you in completing all Wicker Wellness Center & NY State Health forms to meet your requirements to attend classes & move into campus housing.

1) Register through the [Applicant Portal](#) and set up your Union Email

***All communications will come to students via their Union Email

2) Login to the [Student Health Portal](#) (<https://union.studenthealthportal.com/>)

Use your Union username and password (your username is your Union email minus the "@union.edu").

*If you need your password reset, please contact ITS at 518-388-6400.

3) In the [Student Health Portal](#), complete and sign the following online forms:

- Emergency Contacts
- Health Insurance Information
- Medical Treatment Acknowledgement Form
- Personal Health History
- Release of Medical Information Form
- Tuberculosis (TB) Screening

4) Scan and upload to the [Student Health Portal](#) copies of your most recent Physical Exam and Immunization Record. Forms can be found here: www.union.edu/healthrequirements

*Accepted file types: JPEG, PDF (recommended) and PNG. File size limit: 10 MB.

- Physical Examination
- Immunization Record

Wicker Wellness Center requires:

- **2 Measles, Mumps, Rubella vaccines (first dose given on or after first birthday)**
- **1 Tetanus/ Diphtheria/ Whooping Cough vaccine within the past 10 years**
- **1 Meningococcal Booster vaccine over the age of 16**

5) High Risk Tuberculosis (only if you answered YES to any of the questions on the Portal online TB Screening Form) go to www.union.edu/healthrequirements to download form

- Tuberculosis Screening Form: You will need to have a PPD test performed and, if positive, a chest x-ray. Print the form and take it to your physician's office to have the form completed and then upload it to the Health Portal.

6) Intercollegiate Athletes go to www.union.edu/healthrequirements to download form

- ATHLETES: Print, complete, and upload the Fall 2016 Sickle Cell Form** to the Health Portal before August 5th, 2016, or you will be held from preseason training in your sport.

7) Domestic students will be automatically enrolled in a health insurance plan brokered by Arthur J. Gallagher and provided by CDPHP.

If you wish to waive coverage and keep your current coverage, you must do so online at

www.gallagherstudent.com by the Office of Student Account's due date of August 6, 2016.

Link to the Gallagher site is also on our website here: www.union.edu/healthrequirements.

8) International students will be automatically enrolled in a health insurance plan brokered by HTH Worldwide and provided by Aetna. Coverage is mandatory and there are no waiver options