



WICKER WELLNESS CENTER  
 807 Union St., Schenectady, NY 12308  
 (518)388-6120 Fax (518)388-6147  
 Email: [uhealthcenter@union.edu](mailto:uhealthcenter@union.edu)  
 Website: [union.edu/health](http://union.edu/health)

## **HEALTH REQUIREMENT CHECKLIST: Deadline: AUGUST 3, 2018**

This checklist is provided to guide you in completing all Wicker Wellness Center & NY State Health forms to meet your requirements to attend classes & move into campus housing.

### 1) Register through the [Applicant Portal](#) and set up your Union Email

\*\*\*All communications will come to students via their Union Email

### 2) Login to the [Student Health Portal](https://union.studenthealthportal.com/) (<https://union.studenthealthportal.com/>)

Use your Union username and password (your username is your Union email minus the "@union.edu").

\*If you need your password reset, please contact ITS at 518-388-6400.

### 3) In the [Student Health Portal](#), complete and sign the following online forms:

- Emergency Contacts
- Health Insurance Information
- Medical Treatment Acknowledgement Form
- Personal Health History
- Release of Medical Information Form
- Tuberculosis (TB) Screening

### 4) Scan and upload to the [Student Health Portal](#) copies of your most recent Physical Exam and Immunization Record. Forms can be found here: [www.union.edu/healthrequirements](http://www.union.edu/healthrequirements)

\*Accepted file types: JPEG, PDF (recommended) and PNG. File size limit: 10 MB.

- Physical Examination
- Immunization Record

#### **Wicker Wellness Center requires:**

- 2 Measles, Mumps, Rubella vaccines (first dose given on or after first birthday)**
- 1 Tetanus/ Diphtheria/ Whooping Cough vaccine within the past 10 years**
- 1 Meningococcal Booster vaccine over the age of 16**

### 5) High Risk Tuberculosis (only if you answered YES to any of the questions on the Portal online TB Screening Form) go to [www.union.edu/healthrequirements](http://www.union.edu/healthrequirements) to download form

- Tuberculosis Screening Form: You will need to have a PPD test performed and, if positive, a chest x-ray. Print the form and take it to your physician's office to have the form completed and then upload it to the Health Portal.

### 6) Intercollegiate Athletes go to [www.union.edu/healthrequirements](http://www.union.edu/healthrequirements) to download form

- ATHLETES: Print, complete, and upload the Fall 2018 Sickle Cell Form** to the Health Portal before August 3rd, 2018, or you will be held from preseason training in your sport.

### 7) Domestic students will be automatically enrolled in a health insurance plan brokered by Arthur J. Gallagher and provided by CDPHP.

If you wish to waive coverage and keep your current coverage, you must do so online at [www.gallagherstudent.com](http://www.gallagherstudent.com) by the Office of Student Account's due date of August 11, 2018.

Link to the Gallagher site is also on our website here: [www.union.edu/healthrequirements](http://www.union.edu/healthrequirements).

### 8) International students will be automatically enrolled in a health insurance plan brokered by HTH Worldwide and provided by Aetna. Coverage is mandatory and there are no waiver options