

# FALL TERM 2015

## IMPORTANT DATES

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**Classes Begin** ..... Wed., Sept. 9<sup>th</sup>  
 Off Campus/Commuter Data Verification at Silliman Hall ..... Wed., Sep. 9<sup>th</sup> – Fri., Sept. 11<sup>th</sup>  
**(Late Fee of \$100 charged after the 11<sup>th</sup> for failure to verify personal data)**

**SCHEDULE CHANGES:**

Last Day to Add a Course Without Permission ..... Tue., Sept. 15<sup>th</sup>  
 Last day to Finalize Schedule Without a **\$100.00** late fee ..... Tue., Sept. 15<sup>th</sup>  
 Last Day to Add a Course With Written Permission of Instructor ..... Tue., Sept. 22<sup>nd</sup>

**WITHDRAWAL & PASS/FAIL:**

Last Day to Withdraw Without a "W" ..... Tue., Sept. 22<sup>nd</sup>  
 Last Day to Withdraw With a "W" (**After this day "F" on transcript**) ..... Tue., Nov. 3<sup>rd</sup>  
 Pass/Fail Option: Last Day to Place Request ..... Tue., Sept. 29<sup>th</sup>

**WINTER 2016** Course Schedule Available Online (tentative) ..... Fri., Oct. 9<sup>th</sup>  
 Prescheduling Appointment Times on WebAdvising ..... Mon., Oct. 12<sup>th</sup>  
 Faculty Academic Advising ..... Mon., Oct. 12<sup>th</sup> – Fri., Oct. 30<sup>th</sup>  
 Petition Course Sign Up ..... Sat., Oct. 17<sup>th</sup> – Tue., Oct. 20<sup>th</sup>  
 Faculty Review & Approval ..... Wed., Oct. 21<sup>st</sup> – Mon., Oct. 26<sup>th</sup>  
 Petition Acceptance ..... Tue., Oct. 27<sup>th</sup> – Thu., Oct. 29<sup>th</sup>  
 Prescheduling Appointments on WebAdvising ..... Mon., Nov. 2<sup>nd</sup> – Thur., Nov. 5<sup>th</sup>  
 Classes End ..... Tue., Nov. 17<sup>th</sup>  
 Exams Begin ..... Thur., Nov. 19<sup>th</sup>  
 Exams End ..... Tue., Nov. 24<sup>th</sup>  
 Grades Due (online) ..... Wed., Dec. 2<sup>nd</sup>  
 Last Day to Preschedule on WebAdvising for **WINTER 2016** Courses ..... Sun., Dec. 13<sup>th</sup>  
**Commencement 2016** ..... Sun., Jun. 12<sup>th</sup>

**WHOM TO SEE ABOUT WHAT:**

Advanced Placement ..... Mrs. Gail Sack, Registrar's Office  
 Change of Major ..... Mrs. Gail Sack, Registrar's Office  
 Cross-Registration ..... Mr. Drew Lentz, Registrar's Office  
 General Academic Questions ..... Faculty Advisor/Dean's Office (Sci/Engr Bldg Rm S100)  
 Common Curriculum Program ..... Faculty Advisor/Dean's Office (Sci/Engr Bldg Rm S100)  
 Leave of Absence ..... Dean of Student's Office (Reamer Ctr Rm 306)  
 Union College Terms Abroad Program ..... Ms. Lara Atkins (Old Chapel 3<sup>rd</sup> Floor)

**Transfer Credit:**

First Year Students ..... Mrs. Sack, Registrar's Office  
 Transfer Students ..... Dean's Office (Sci/Engr Bldg Rm S100)

**Withdrawal from Courses:** (First Eight Weeks of Term) ..... Advisor, then Registrar's Office  
**Withdrawal from the College** ..... Dean of Student's Office (Reamer Ctr Rm 306)