

# FALL TERM 2017

## IMPORTANT DATES

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**Classes Begin** ..... Wed., Sept. 6<sup>th</sup>  
Off Campus/Commuter Data Verification at Silliman Hall ..... Wed., Sep. 6<sup>th</sup> – Fri., Sept. 8<sup>th</sup>  
(Late Fee of \$100 charged after the 11<sup>st</sup> for failure to verify personal data)

### SCHEDULE CHANGES:

Last Day to Add a Course Without Permission ..... Tue., Sept. 12<sup>th</sup>  
Last day to Finalize Schedule Without a **\$100.00** late fee ..... Tue., Sept. 12<sup>th</sup>  
Last Day to Add a Course With Written Permission of Instructor ..... Tue., Sept. 19<sup>th</sup>

### WITHDRAWAL & PASS/FAIL:

Last Day to Withdraw Without a "W" ..... Tue., Sept. 19<sup>th</sup>  
Last Day to Withdraw With a "W" (After this day "F" on transcript) ..... Tue., Oct. 31<sup>st</sup>  
Pass/Fail Option: Last Day to Place Request ..... Tue., Sept. 26<sup>th</sup>

**WINTER 2017** Course Schedule Available Online (tentative) ..... Fri., Oct. 6<sup>th</sup>  
Prescheduling Appointment Times on WebAdvising ..... Mon., Oct. 9<sup>th</sup>  
Faculty Academic Advising ..... Mon., Oct. 9<sup>th</sup> – Fri., Oct. 27<sup>th</sup>  
Petition Course Sign Up ..... Sat., Oct. 14<sup>th</sup> – Tue., Oct. 17<sup>th</sup>  
Faculty Review & Approval ..... Wed., Oct. 18<sup>th</sup> – Mon., Oct. 23<sup>rd</sup>  
Petition Acceptance ..... Tue., Oct. 24<sup>th</sup> – Thu., Oct. 26<sup>th</sup>  
Prescheduling Appointments on WebAdvising ..... Mon., Oct. 30<sup>th</sup> – Thur., Nov. 2<sup>nd</sup>  
Classes End ..... Tue., Nov. 14<sup>th</sup>  
Final Exams ..... Thur., Nov. 16<sup>th</sup> - Tue., Nov. 21<sup>st</sup>  
Grades Due (online) ..... Wed., Nov. 29<sup>th</sup>  
Last Day to Preschedule on WebAdvising for **WINTER 2018** Courses ..... Sun., Dec. 10<sup>th</sup>

### WHOM TO SEE ABOUT WHAT:

Advanced Placement ..... Mr. Drew Lentz, Registrar's Office  
Change of Major ..... Mr. Drew Lentz, Registrar's Office  
Cross-Registration ..... Mr. Al Sacco, Registrar's Office  
General Academic Questions ..... Faculty Advisor/Dean's Office (Sci/Engr Bldg Rm S100)  
Common Curriculum Program ..... Faculty Advisor/Dean's Office (Sci/Engr Bldg Rm S100)  
Leave of Absence ..... Dean of Student's Office (Reamer Ctr Rm 306)  
Union College Terms Abroad Program ..... Ms. Lara Atkins (Old Chapel 3<sup>rd</sup> Floor)

### Transfer Credit:

First Year Students ..... Mr. Drew Lentz, Registrar's Office  
Transfer Students ..... Dean's Office (Sci/Engr Bldg Rm S100)

**Withdrawal from Courses:** (First Eight Weeks of Term) ..... Advisor, then Registrar's Office

**Withdrawal from the College** ..... Dean of Student's Office (Reamer Ctr Rm 306)