

WINTER TERM 2018

IMPORTANT DATES

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Classes Begin Wednesday, Jan. 3rd
 Off Campus & Commuter Student Data Verification at Silliman Hall Weds. Jan. 3rd – Fri. Jan. 5th
(Late Fee of \$100 charged after the 6th for failure to verify personal data)

Schedule Changes:

Last Day without permission Tuesday, Jan. 9th
 Last day to finalize schedule without a **\$100.00** late fee Tuesday, Jan. 9th
 Last Day with written permission of instructor Tuesday, Jan. 16th
 Withdraw from Course: Last Day without a "W" Tuesday, Jan. 16th
 Last Day with a "W" Tuesday, Feb. 27th
(After this day "F" on Transcript)

Pass/Fail Option: Last Day to place request Tuesday, Jan. 23rd
 Spring Term Course Schedule available on the web (tentative) Friday, Feb. 2nd
 Prescheduling appointment times on Webadvising Friday, Feb. 2nd
 Faculty Academic Advising Monday, Feb. 5th – Friday, Feb. 23rd
 Petition Course Sign Up Saturday, Feb. 10th – Tuesday, Feb. 13th
 Faculty Review & Approval Wednesday, Feb. 14th – Monday, Feb. 19th
 Petition Acceptance Tuesday, Feb. 20th – Thursday, Feb. 22nd
 Prescheduling Appointments Monday, Feb. 26th – Thursday, Mar. 1st
 Classes End Tuesday, Mar. 13th
 Reading Period Wednesday, Mar. 14th
 Exams Begin Thursday, Mar. 15th
 Exams End Tuesday, Mar. 20th
 Last Day to register on Webadvising for **SPRING 2018** courses Sunday, Mar. 18th
 Grades Due (online) Monday, Mar. 26th

WHOM TO SEE ABOUT WHAT:

Advanced Placement Mr. Drew Lentz, Registrar's Office
 Change of Major Mr. Drew Lentz, Registrar's Office
 Cross-Registration Mr. Al Sacco, Registrar's Office
 General Academic Questions Faculty Advisor/Dean's Office (Sci/Engr Bldg Rm S100)
 Common Curriculum Program Faculty Advisor/Dir. of General Education (education@union.edu)
 First-Year Preceptorial Faculty Advisor/Dean's Office (Sci/Engr Bldg Rm S100)
 Leave of Absence Dean of Student's Office (Reamer Ctr Rm 306)
 Union College Terms Abroad Program Ms. Lara Atkins (Old Chapel 3rd Floor)
 Transfer Credit:
 First Year Students Mr. Drew Lentz, Registrar's Office
 Transfer Students Dean's Office (Sci/Engr Bldg Rm S100)

Withdrawal from Courses:

First eight weeks of term Advisor, then Registrar's Office

Withdrawal from the College Dean of Student's Office (Reamer Ctr Rm 306)