Date: September 11th, 2019

Attendance: Simon Bohn, Raya Petrova, Reid Nichols, Ruchi Raval, Brian Huang, Nimra Shabbir, Carlos Piedad, Lauren Smith, Madison Holley, Molly Weiner, Thomas Walker, Nathan Oomen, Sophia Anderson, Carlos Gregory, Julia Nicolescu, Lauren Dougherty

Non-voting: Michael Secchiaroli, Imogene Welles, Jana Davis, Meghan McVaigh

Excused: Grace Yang, Matthew Toy, Sarah Vanasse

President (Bohn):
Welcome Back!

- Introductions

Expectations

- Confirm Meeting time/Google Calendar Invites
- (SB): our meetings are always on wednesday at 5pm. We will be voting on a new meeting time at the beginning of each term this trimester.
  - Feel free to ask student forum members if you have questions
  - Wednesdays at 5:00pm Reamer 410, weekly for the Trimester
  - Please be on time!
  - Major meetings on the calendar, volunteering, club expo, etc.
    - Going forward, you will be getting calendar invites for meetings and events. Reply yes or no to the meeting invites so that way we can have a number for those who will be attending.
    - Please send excuses if you are not able to attend

Please send all agenda items over email prior to each meeting in order for it to be included on the agenda.

Attendance Policy

- Call for agenda items will begin days prior to the meeting. send the agenda items to Simon, and reply to the email if you can’t make the meeting with a valid reason for not being able to attend.
  - Things that are valid commitments academic and athletics.
  - If you have 3 unexcused absences for the year, there will be a conversation because it is an expectation that you attend the meetings. Impeachment can be considered after the 3 unexcused.

- Attendance is expected for your designated committee and student forum events as well
  - Constitutional bylaws were read and gone over with a powerpoint slide.
  - (SB): Constitutional bylaws will be shared with everyone after this meeting.
    Please be sure to familiarize yourself with this information. Non Voting members are to help with discussion but to no actual have a vote in the passing of motion brought to the table.
○ This year, if you have been late to a meeting and miss the discussion, please abstain from voting. Please do not abstain because of a lack of information. Instead, ask questions. We can also table certain discussion but because of the effect this can have on other groups on campus we would prefer not to do so.

○ (RP) so we have to motion to adjourn?
○ (SB) Yes that is correct.
○ (Lauren): this will be a learning process. Please feel comfortable to ask questions while we all adjust.

● Club Expo: (Friday, 4-7)
  ■ This is mandatory. We need many people to run this event and it's very important to have attendance. Raya and Reid are spearheading this so go to them with any questions.
    ● (SA) How do we sign up and when do we sign up by?
      ○ (SB) we will have a google doc. Raya will go over this is more detail.
    ■ Mainly for the first-years to sign up for clubs and organizations.

○ What we have
  ■ Massive tent where tables will be for the clubs, booked inflatables, zipline, spin art, airbrush tattoo, kettle corn, roaming daredevils, and tons of food.

○ Assign Shifts (SF Table, Set-Up, Take-Down)
  ■ 6 people for set-up, takedown, and stationing for inflatable and zipline
  (1:30 - 5:30) We will be setting up the tables, get the inflatables set-up, helping the vendors locate, and that will go into half of the event.
  (5 - 8) Overlap with the first group. The take down can end at 8pm if everyone chips in to help take down. Keep that in mind as you pick the shift of decide whether or not you want to volunteer to help afterwards.

● (SB) I would love to meet with all of the members individually to get to know them. We are a team.

Secretary (Meghan):
Nothing to Report

VP Administration (Petrova):
● Introduction to COC
  ○ involves consulting with students over new ideas for clubs and activities as well as handling all changes in club status. They help with getting the correct documentation in order for them to get approval for club or organization status. COC also helps to oversee all of the major and minor committees on campus.

● Club Expo
  ○ We will have 9 tables for organizations like Becker and we have 108 clubs tabling.
  ○ 1:30-5 will be setting up, numbering tables and such. If you cannot be there for the entire shift, please write the portion you can be there for and provide an excuse. We encourage you to come to both shifts if possible.
  ○ Our presence on student forum is very important. We put so much effort into this because it is for our students to ensure a positive experience for all, especially the
first year students. This is a great opportunity to meet club representatives. It is very important to prioritize this.
  ○ We will need volunteers for the obstacle course
  ○ The second shift we would like all hands on deck because there will be a lot of clean up.

**VP Finance (Nichols):**

- Finance committee is an outlet for clubs to apply for funding by the student forum. Finance club also creates a budget each spring term.
- (SB): these two reps [VP admin and VP finance] will report back to us to approve and discuss matter brought to them.
- *Club Expo*
  ○ The clubs at this event will be given cards stating acc number, budget, and finance rep. New this year: it will also include a blurb of why this was the budget we chose to give them. Please direct anyone with question to the Finance rep.

**Trustees (Raval, Huang):**

- First year election
  ○ Typically week 5, petition period starting two weeks before that.
- Fall trustee meeting
  ○ Like always there will be a doc for members to communicate anything they wish to share with the trustees.

**VP Campus Life (Shabbir):**

- Club expo
  ○ Raya and I will be working on a flyer, please share on social media and spread the word.
  ○ (SB): we will have a zip line and roaming dare devils. This includes sword swallowing, etc. These are things that need to be manned (6 people each). We have kettle corn and fried dough and special food station by Union college dining.
  ○ (Lauren) there will also be spin art, frisbees and airbrush tattoos.
    ■ (LS): is there a reason it is not on the rugby field?
    ■ (Lauren) it was only there last year because of inauguration.
    ■ (RR): should we wear union gear and colors again?
    ■ (SB): Yes.

**VP Academics (Smith):**

Nothing to report

**VP Sustainability (Piedad):**

- Sustainability orientation was cancelled. It will be happening this time next week in Karp 105, 1-2. Please spread the word to freshman
  ○ (Raya): what will that entail?
  ○ (Piedad): We will have a presentation and some reps there to speak.
  ○ (Sophia): do we have a new sustainability coordinator?
  ○ (Piedad): Not yet.
VP Multicultural Affairs (Holley):
Nothing to report.

IFC (Secchiaroli):
Nothing to report.

Panhel: (Welles):
- Recruitment sign up end this sunday night. Please spread the word to those you know are thinking about joining greek life.

MGC (N/A):
Nothing to report.

Minerva (Davis):
Nothing to report.

Class of 2020 (Wiener):
Nothing to report.

Class of 2021 (Toy):
Nothing to report.

Class of 2022 (Anderson):
Nothing to report.

Class of 2023 (--):

Committee Report (SAC):
- No SAC meeting

Advisor’s Report (Dougherty):
- New forum members, please feel free to ask questions throughout this process if you are confused. Please feel free to stop by and introduce yourself to me in campus activities.
- Katu Gavin is a new member of the student activity team. Please say hello and make her feel welcome.

Old Business:
- N/A

New Business:
- N/A

Announcements:
- Friday during common there will be a strategic plan meeting with the president.
• (RP): Motion to adjourn
• (BH): seconded.
• Approved: All
• Against: 0
• Abstaining: 0
  ○ MOTION PASSES.